

# Clean Energy Future Fund - Application Form

## Form Preview

## 1. Program Overview

### 1.1 Introduction

The \$37 million Clean Energy Future Fund (CEFF/the Fund) was launched in April 2020 and is administered by the Department of Water and Environmental Regulation with support from Energy Policy WA. A total of \$21.7 million is available for allocation across this round and two future grant rounds.

#### **Before you begin:**

- Read the [Applicant Guidelines](#).
- Check that the project is eligible. Eligibility criteria are listed below and in section 2 of the Applicant Guidelines .
- Be clear about your objectives, outputs and outcomes. It is recommended that you complete the financial model spreadsheet before answering the merit questions here.
- Provide clear and concise responses and ensure all requested documentation is attached.
- You may submit more than one application, however, in a competitive round like this, it may be a better strategy to focus your attention on your best prospect.

For any queries about the guidelines, deadlines, or questions in the application form, please contact the CEFF team: [ceff@dwer.wa.gov.au](mailto:ceff@dwer.wa.gov.au)

### 1.2 Funding Objective and Ministerial priorities

The objective of the Fund is to provide a source of funding to support the implementation of innovative clean energy projects in Western Australia that offer high public value through contributing to one or more of the following outcomes:

- significant, cost-effective reduction in greenhouse gas emissions below projected (or baseline) emissions as a direct result of the clean energy project.
- design, deployment, testing or demonstration of innovative clean energy projects likely to deliver community benefits or lead to broad adoption and significant reductions in greenhouse gas emissions.

The fund is focused on projects where our funding can secure tangible emissions reductions, and applications with a strong potential for wider adoption.

Current priorities determined by the Minister for Energy; Environment, Climate Action are listed below. Note that projects do not need to match all or any of these priorities to be assessed. This list is not intended to exclude projects that do not match any or all the priorities. It indicates areas of specific importance to the state.

- Innovative clean energy projects in regional and remote Western Australia. Regional and remote Western Australia means projects that are at the fringe of, or are not connected to, the South West Interconnected System or the North West Interconnected System.
- Clean energy projects that improve the security and resilience of networked electricity supply in line with the Distributed Energy Resources Roadmap.
- Clean energy projects that support decarbonisation of existing industry and the development of new, low-emissions industries in Western Australia.

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- 'Projects that enhance energy efficiency and materially reduce emissions from the built environment or manufacturing.
- Clean energy projects that support the replacement of diesel electricity generation with renewable energy.
- Clean energy projects led by First Nations people that put their communities at the centre of development, design, implementation, and benefit-sharing.

### 1.3 Key information and contacts

**Parameter****Value**

Minimum and maximum grant size

\$100,000 to \$4 million (GST exclusive)

Total funds available in round 3

A total of \$21.7 m is available for this round and two future rounds.

Maximum percentage of eligible project costs that can be funded:

25%

Maximum time to spend funds

5 years

Funding mechanism

Paid in arrears on evidence that the milestone is complete and eligible costs have been spent.

Fund opens for applications

21 March 2024

Grant Application Workshops/Webinars

About the grant - 11am, 28 March 2024 (AWST)

Completing the financial model - 10am, 4 April 2024 (AWST)

Application closing date

8 am AWST, Monday 10 June 2024

Applicants notified of outcome and successful projects announced

Second half of 2024

The Department of Water and Environmental Regulation SmartyGrants portal link to apply

<https://dwer-env.smartygrants.com.au/>.

Clean Energy Future Fund contact details

08 6364 6988

[ceff@dwer.wa.gov.au](mailto:ceff@dwer.wa.gov.au)

[www.wa.gov.au/ceff](http://www.wa.gov.au/ceff)

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## 2. Applicant and Contact Details

\* indicates a required field

### 2.1 Applicant Details

The applicant is the entity responsible for completing the milestones and receiving the grant payments.

#### 2.1.1 Legal and/or formal name of the entity \*

Organisation Name

#### 2.1.2 Registered business name (if different from name above)

#### 2.1.3 Applicant Postal Address \*

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

#### 2.1.4 Applicant ABN \*

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

#### 2.1.5 Will the organisation be registered for GST before signing a funding agreement? \*

- Yes  
 No

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**If no, indicate how you plan to meet eligibility requirements.**

Word count:

Must be no more than 100 words.

**2.1.6 Brief description of the applicant organisation. \***

Word count:

Must be no more than 200 words.

Briefly describe the nature and business of the organisation.

**2.1.7 Applicant website \***

Must be a URL.

## 2.2 Project contact person(s)

Please include details of the key person to be contacted for project enquiries. Please also provide details of one alternative contact person, should the primary person not be available.

**2.2.1 Primary project contact person \***

Title      First Name      Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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**2.2.2 Project contact person - position \***

**2.2.3 Project contact person - mobile number \***

Must be an Australian phone number.

**2.2.4 Project contact person - email address \***

Must be an email address.

**2.2.5 Alternative contact person \***

Title      First Name      Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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**2.2.6 Alternative contact person - position \***

**2.2.7 Alternative contact person - phone number \***

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Must be an Australian phone number.

### 2.2.8 Alternative contact person - email address \*

Must be an email address.

## 3. Applicant Eligibility

\* indicates a required field

**3.1 At the time of entering a Funding Agreement, the applicant must be an Australian entity incorporated under the Corporations Act 2001 (Commonwealth) or the Corporations (Aboriginal and Torres Strait Islander) Act 2006 (Commonwealth) or a local government entity or government research organisation. Entities that cannot be the lead applicant include a school, a trust, a Federal or State Government department, a sole trader or individual, an overseas organisation or an unincorporated association. Will the applicant fall into an eligible category at the time of entering a funding agreement? \***

- Yes  
 No

**If no, how do you plan to meet this eligibility requirement?**

Word count:

Must be no more than 150 words.

**3.2 Applicants must have an Australian Business Number (ABN) and be GST registered. Will the applicant meet this requirement at the time of entering a funding agreement? \***

- Yes  
 No

**If no, how do you plan to meet this eligibility requirement?**

Word count:

Must be no more than 150 words.

**3.3 Applicants must not be listed in the Australian Trade Sanctions Consolidated List. Is the applicant listed on the Austrade trade sanctions consolidated list? \***

- Yes  
 No

To review the list, visit the [Australian Trade Sanctions Consolidated List](#). If your organisation is listed, your application will be ineligible. You can contact [ceff@dwer.wa.gov.au](mailto:ceff@dwer.wa.gov.au) or 6364 6988 to discuss this further.

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**3.4 The members of the management team must be fit and proper persons to perform their duties. They must have: no disqualification by law from performing their role, no conflict of interest or other conflict that may create a material risk that they will fail to properly perform in their management role, and the legal right to carry out and control the project under consideration. Do all members of the management team meet this requirement?**

- Yes
- No

**If no, how do you plan to meet this eligibility requirement?**

Word count:

Must be no more than 150 words.

**3.5 Have any of the management team been convicted for any offences from any court, or are currently the subject of any charge pending before any court, or court proceeding? \***

- Yes
- No

**If yes, please provide details.**

Word count:

Must be no more than 150 words.

**3.6 Have any of the management team been declared bankrupt, either voluntarily or through a creditor's petition? \***

- Yes
- No

**If yes, please provide details.**

Word count:

Must be no more than 150 words.

**3.7 Have any of the management team been in a position of responsibility (management, financial, executive or otherwise) for a company that has experienced insolvency? \***

- Yes
- No

**If yes, please provide details.**

Word count:

Must be no more than 150 words.

### 4. Project Eligibility

\* indicates a required field

**4.1 The proposal must be a clean energy project. That is, it must deploy or apply a technology that reduces greenhouse gas emissions from the production or use of stationary energy. This could include energy control or management systems, renewable energy, energy storage and/or energy efficiency. It must be permissible by law. Examples of ineligible projects are projects that are already underway, ceasing operation of a business to reduce emissions, business-as-usual activities, early-stage research (i.e., Technical Readiness Level 1 to 5 (see section 10 of the Applicant guidelines) or projects not involving specific sites/locations in Western Australia. Will the proposal meet this clean energy project requirement?**

\*

- Yes
- No

**If no, how do you plan to meet this eligibility requirement?**

Word count:

Must be no more than 150 words.

**4.2 The proposal should seek funding within specified funding limits (\$100,000 to \$4 million). Applications requesting more than \$4 million (GST exclusive) will be considered on merit and will not be excluded on this basis. However, the State Government may offer less funding than the amount sought by an applicant and may attach conditions or requirements to any funding offer. Will the proposal meet this prescribed funding limits requirement? \***

- Yes
- No

**If no, how do you plan to meet this eligibility requirement?**

Word count:

Must be no more than 150 words.

**4.3 If a proposal has existing State Government funding, this will be counted within the 25% maximum that can be sought from CEFF. Will the proposal meet this prescribed funding limits requirement? \***

- Yes
- No

The maximum proportion of eligible costs for the project that can be contributed by the Fund in a competitive round is 25%.

**If no, how do you plan to meet this eligibility requirement?**

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Word count:

Must be no more than 150 words.

#### 4.4 Will the project take place primarily in Western Australia? \*

- Yes
- No

#### If no, how do you plan to meet this eligibility requirement?

Word count:

Must be no more than 150 words.

#### 4.5 Will the project deliver emissions reduction beyond any applicable legal requirements? \*

- Yes
- No

#### If yes, how do you plan to meet this eligibility requirement?

Word count:

Must be no more than 150 words.

#### 4.6 Is this a stationary energy project? This excludes the use of energy for the purpose of transportation by road, rail, sea or air. Providing fuel or charging for transport is not necessarily excluded. \*

- Yes
- No

#### If no, how do you plan to meet this eligibility requirement?

Word count:

Must be no more than 150 words.

#### 4.7 Is this application clearly aligned to the CEFF objectives as listed in 1.2 above? \*

- Yes
- No

#### If no, how do you plan to meet this eligibility requirement?

Word count:

Must be no more than 150 words.

#### 4.8 Is this application permissible by law \*



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- Yes
- No

**If no, how do you plan to meet this eligibility requirement? \***

Word count:

Must be no more than 150 words.

**4.9 Does the project deliver emissions reduction beyond that required by law or regulations? \***

- Yes
- No

**If yes, how do you plan to meet this eligibility requirement?**

Word count:

Must be no more than 150 words.

**4.10 A Funding Agreement must be signed within six months of receiving written notification of funding award. The proposal as set out within the milestone table (in the financial model spreadsheet) of the application must propose to commence within six months of signing the Funding Agreement and be completed within five years. Will the proposal meet this timing requirement?**

- Yes
- No

**If no, how do you plan to meet this eligibility requirement?**

Word count:

## 5. Project Details

\* indicates a required field

### 5.1 Project summary

#### 5.1.1 Project Title \*

**5.1.2 Short project description suitable for publication if your project is successful. Do not include any confidential information in this answer. \***

Word count:

Must be no more than 300 words.

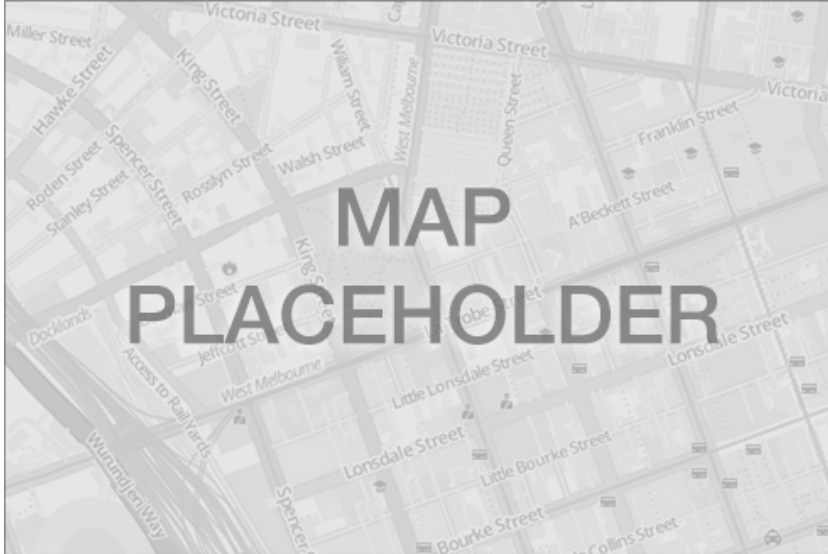
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Be specific about what you will build. This should align with what you list in the financial model spreadsheet.

### 5.1.3 Project location \*

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

## 5.2 Proposed project costs

Provide the project costs and request amount as requested below.

- Information on which costs are eligible is available in the [Applicant Guidelines](#).
- The minimum grant that will be made per project is \$100,000 and the maximum is \$4,000,000
- Western Australian State Government funding (including the Clean Energy Future Fund) may comprise a maximum of 25 percent of eligible project costs.

Note that this information is calculated in Financial Model spreadsheet (Section 11 - Project Summary). Your answers here should match the spreadsheet.

### 5.2.1 Total project cost \*

\$

Must be a dollar amount.

What is the total budgeted cost (dollars) of your project?

### 5.2.2 Eligible project costs \*

\$

Must be a dollar amount.

Information on which costs are eligible is in the Applicant guidelines and financial model spreadsheet.

### 5.2.3 Total CEFF amount requested \*

\$

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Must be a dollar amount.

What is the total financial support you are requesting in this application?

### 5.2.4 CEFF grant funding request as a percentage of eligible project costs. \*

Must be a number.

## 5.3 Project description

Describe your proposed project. Include any background information you think would be useful to the assessors such as previous projects, similar projects and/or research that feeds into your proposal. While the financial model captures detail, this question aims for the high-level explanation of why you designed the project the way you did. What constraints and opportunities impacted the design?

Please include the factors that influenced the project's:

- size?
- location(s)?
- inputs?
- outputs?
- technology(ies)?

Attachments supporting your application may be added below.

### 5.3.1 Describe your project in detail here. \*

Word count:

Must be no more than 1000 words.

### 5.3.2 Upload any project-related supporting information or evidence.

Attach a file:

## 5.4 Confidentiality

### 5.4.1 Apart from the short project description in section 5.1.2, is your application, or any parts of it, commercial-in-confidence? \*

- Yes  
 No

### If yes, which elements of your application are confidential?

Word count:

Must be no more than 150 words.

If necessary, contact the CEFF team.

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### 5.5 Financial model spreadsheet

The financial model is an important part of the application and evaluation process. You can use the [financial model template](#) or type over the values provided in the [worked example](#).

If you need help with the spreadsheet you can contact [ceff@dwer.wa.gov.au](mailto:ceff@dwer.wa.gov.au) or telephone 6364 6988.

#### **5.5 Upload your completed project financial model \***

Attach a file:

## 6. Merit - Benefits - Emissions Reduction (50%)

\* indicates a required field

### **Merit Assessment - benefit and value**

The assessment process is designed to identify projects with the highest expected value for each dollar of funding requested. This is done by evaluating the following:

- Benefits of the project if successful - "benefits"
- Likelihood of the project succeeding with a grant - "likelihood"
- The demonstrated need for the grant - "need"

For benefits, applications should demonstrate value to the state if successful. Expected benefits are measured against three weighted criteria related to the CEFF objectives:

- emissions reduction (50%)
- potential for wider adoption (35%)
- other benefits (15%).

More detail on the elements assessed for each criterion are provided in the following pages.

To be competitive, projects will need to demonstrate high value (such as emissions reduction), a high likelihood of success, and a clear need for the grant funding.

### **Financial model**

A financial model spreadsheet is provided to applicants to assist with the provision of information and calculations on the proposal. Two versions are available from the [Clean Energy Future Fund - Round 3 documents website](#):

- A worked example version to demonstrate how the model works; and
- A blank version for use in preparing applications.

Complete the financial model (using either the blank template or overwriting the examples in the worked example spreadsheet). That will provide answers to some of the questions asked in the following pages.

Support on using the financial model is available from [ceff@dwer.wa.gov.au](mailto:ceff@dwer.wa.gov.au) or phone (08) 6364 6988.

This page seeks information about emissions reduction potential of the project. Many of the response figures can be calculated using the [Financial Model](#).

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Responses to the following questions will be assessed against the relevant eligibility and merit criteria outlined in the [Applicant Guidelines](#).

Click the '**Maximise**' button to view these questions in full screen. Please remember to regularly press save.

### 6.1 Benefits - Emissions - Quantity

#### **6.1 How many tonnes of carbon dioxide equivalent are avoided or reduced over the life of the project? \***

Must be a number.

This figure is calculated in the Financial Model. It is shown on the [Input-output explorer] tab in section 11, under "CO2-e tonnes saved - lifetime"

### 6.2 Benefits - Emissions - Price

#### **6.2.1 What is the CEFF cost per lifetime tonne of emissions saved? \***

\$

Must be a dollar amount.

It is calculated in the financial model section 11 'Project Summary'.

#### **6.2.2 What is the full project cost per lifetime tonne of emissions saved? \***

\$

Must be a dollar amount.

It is calculated in the financial model section 11 'Project Summary'.

### 6.3 Benefits - Emissions - Completeness

This section assesses the completeness of the emissions reduction. That is, the percentage of emissions that are removed from the process or facility. For example, if the proposal would increase the efficiency of an industrial chiller by 25%, then the completeness is 25%. Also, what options you have identified to remove the remaining emissions.

#### **6.3.1 What percentage of emissions does this project reduce? \***

Word count:

Must be no more than 150 words.

Explain how you determined this figure.

#### **6.3.2 Describe any plans or options to achieve net zero by 2050 or sooner, indicating the level of commitment to these plans. \***

Word count:

Must be no more than 150 words.

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### 6.4 Benefits - Emissions - Hard-to-abate industries

This section looks at the extent to which the emissions benefits are in hard-to-abate industries.

#### **6.4 To what extent are the emissions reductions from your project in a hard-to-abate industry?**

Word count:

Must be no more than 150 words.

Describe the extent to which the emissions reduction benefits a hard-to-abate industry. These industries could include steelmaking, mining, the aluminium supply chain, chemicals (such as fertilisers and plastics), cement, oil and gas among others. You should briefly justify the extent that your target industry is hard to abate.

## 7. Merit - Benefits - Potential for Wider Adoption (35%)

\* indicates a required field

This page seeks information about the potential for other copies of the project to be developed by your organisation and others, multiplying the benefits to the environment and the state.

Responses to the following questions will be assessed against the relevant eligibility and merit criteria outlined in the [Applicant Guidelines](#).

Click the '**Maximise**' button to view these questions in full screen. Please remember to regularly press save.

### 7.1 Benefits - Wider adoption - Knowledge sharing

#### **7.1 How will you share project information with others? This can include publishing papers or data, publishing learnings online, and presenting to industry and others \***

Word count:

Must be no more than 150 words.

Consider including the type of information and, if publishing operational data, details of planned publication frequency and parameters. You do not need to share information that is commercial in confidence.

### 7.2 Benefits - Wider adoption - Intellectual property management

Do you expect your project to develop intellectual property that can be protected? If so, do you plan to license it to others so the technology can be more widely used.

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### **7.2 What are your plans to license any technology developed for wider use? \***

Word count:

Must be no more than 150 words.

### **7.3 Benefits - Wider adoption - Innovation**

This section assesses the degree of innovation in your project. The value from wider adoption can be greater for more innovative projects.

### **7.3 How is your project innovating or extending a technology beyond common practice in Western Australia, Australia, the world or for the sector. \***

Word count:

Must be no more than 150 words.

Consider whether new practice can be adopted and adapted across the Australian sector, including any potential barriers to this occurring.

### **7.4 Benefits - Wider adoption - Cost reduction and replication**

Often the first implementation of an innovative project will point the way to reduced costs for subsequent implementations, by identifying things that work and things that don't work, and by demonstrating to lenders that this type of project can be successful.

### **7.4.1 Describe the potential for cost reductions for future projects by demonstration of new technology. \***

Word count:

Must be no more than 150 words.

What might you learn doing this project which would reduce costs for a second copy of the project?

### **7.4.2 Do you expect subsequent similar projects to be viable without grant support? \***

Word count:

Must be no more than 150 words.

### **7.4.3 What is the likelihood that the project will result in similar projects being implemented by your organisation, or others, in Western Australia and elsewhere? \***

Word count:

Must be no more than 150 words.

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### 7.5 Benefits - Wider adoption - Ongoing commitment

This section addresses your organisation's ongoing involvement with the project's technology.

#### **7.5 What is your ongoing commitment to and investment in the project, future projects and the technology? \***

Word count:

Must be no more than 150 words.

Is the project for your own use, and if so, do you have other facilities or locations where you might install further copies. Are you an installer, and if so, are there other potential customers for similar projects?

### 7.6 Benefits - Wider adoption - Technical and financial competitiveness

Why would potential customers or technology implementers pick your project's technology or process over other alternative options?

#### **7.6 What are the technical and financial advantages and disadvantages of this technology against existing or developing technologies achieving a similar outcome or used in similar circumstances? \***

Word count:

Must be no more than 150 words.

What existing or emerging technologies achieve similar outcomes for customers/users? What cost or other benefits would make customers want to choose your technology? What issues might lead customers to prefer other technologies?

## 8. Merit - Benefits - Other Benefits (15%)

This criteria section seeks information about the benefits, excluding greenhouse gas emissions reduction, that the project could deliver. Please note, applications do not need to address all the proposed questions below - just those that relate to the proposed project.

Responses to the following questions will be assessed against the relevant eligibility and merit criteria outlined in the [Applicant Guidelines](#).

Click the '**Maximise**' button to view these questions in full screen. Please remember to regularly press save.

What other benefits will your project deliver? Do not include greenhouse gas emissions reduction as that is covered elsewhere. Potential benefits could include:

- Environmental benefits
- Electricity network benefits



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- Economic development benefits
- Benefits to Aboriginal and Torres Strait Islander communities
- Reducing liability of exports to carbon border tariffs.
- Value chain benefits
- Any other benefits

### 8.1 Please describe, and where possible quantify, any other benefits below.

Word count:

Must be no more than 300 words.

## 9. Merit - Likelihood - Technical Feasibility

\* indicates a required field

Technical feasibility is one of three components which is assessed to understand the likelihood of the project succeeding. Some of the responses may be supported by information in the [Financial Model](#) and [Risk Register](#).

Projects with strong technical feasibility, and low or well managed risks will score higher.

Click the '**Maximise**' button to view these questions in full screen. Please remember to regularly press save.

### 9.1 Likelihood - Technical feasibility - Project complexity

How difficult is the project? What skills, requirements and stakeholders need to be involved in this project? Which external factors which may impact it?

#### 9.1.1 Which different disciplines or expertise areas are needed to complete the project? \*

Word count:

Must be no more than 150 words.

#### 9.1.2 Which external factors beyond your control does the project rely on? \*

Word count:

Must be no more than 150 words.

#### 9.1.3 Which potential regulatory or compliance requirements need to be met? \*

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Word count:

Must be no more than 150 words.

### **9.1.4 Which stakeholders are expected to be involved? \***

Word count:

Must be no more than 150 words.

## 9.2 Likelihood - Technical feasibility - Technology maturity

This section seeks information about the mix of new and/or existing technology required to deliver this project. It also seeks details about standard Technology Readiness Level.

### **9.2.1 What are the main innovations of the project and what have you done, or will you do, to manage the associated risks? \***

Word count:

Must be no more than 150 words.

### **9.2.2 Which existing tools or technologies can be directly applied, and which must be developed? \***

Word count:

Must be no more than 150 words.

### **9.2.4 How do you rate the project against the standard Technology Readiness Levels described in Section 10 of the Applicant Guidelines? \***

Word count:

Must be no more than 150 words.

## 9.3 Likelihood - Technical feasibility - Timeframe

The section seeks details about the delivery and completion project dates, including whether its achievable and impacts if the timeframes were not met.

### **9.3.1 When do you expect the project to start? What are the factors that influence this? \***

Word count:

Must be no more than 150 words.

If the start date depends on receiving a CEFF grant, indicate how many months from signing the funding agreement to starting the project. Are there other factors the project start must align with?

**9.3.2 How long do you expect the project to take? When do you expect it to finish? What are the factors that influence this? \***

Word count:

Must be no more than 150 words.

If the project start depends on external factors, indicate the project duration.

**9.3.3 How confident are you in these dates, including the ability of partners to deliver on time? What are the consequences of taking longer? \***

Word count:

Must be no more than 150 words.

## 9.4 Likelihood - Technical feasibility - Scope

**9.4. What are the project's goals and deliverables? What is in scope? What is out of scope? What scope is still to be determined? \***

Word count:

Must be no more than 150 words.

## 9.5 Likelihood - Technical feasibility - Risk

As part of the assessment, the [Risk Register Template](#) has been developed to support assessment of the project's risk levels.

You must supply a risk register. You are encouraged to use the template provided, but we can accept a different format if it provides the same information.

**9.5.1 Upload a copy of the completed Risk Register for this project. \***

Attach a file:

## 9.6 Likelihood - Technical feasibility - Insurance

**9.6.1 Which insurances are required to deliver the project? For any that are already in place, you can upload certificates of currency below. What is your plan for insurances needed but not yet in place? \***

Word count:

Must be no more than 150 words.

Outline what insurances you (or partners) have or will get before the relevant risks arise.

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### 9.6.2 Upload relevant insurance certificates (including those held by relevant partner organisations).

Attach a file:

### 9.7 Impact of climate change

The impact of climate change on the project over its life should be assessed. For example, consider the adequate heat rating for equipment and protection from floods and fires where necessary.

The [Western Australian Climate Change Risk Management Guide](#) provides practical guidance on this matter.

### 9.7 What impacts of climate change do you expect to impact the project and how will you mitigate these impacts?

Word count:

Must be no more than 200 words.

## 10. Merit - Likelihood - Applicant capability

\* indicates a required field

Applicant capability is one of three components used to assess the likelihood of the project succeeding.

In this section demonstration of a capable applicant increases the measure of success.

Click the '**Maximise**' button to view these questions in full screen. Please remember to regularly press save.

### 10.1 Expertise and track record

This section seeks information about the expertise, capability and track record with similar projects of the organisation, key staff and partners

#### 10.1.1 Describe the expertise and capability and track record with similar projects of the organisation \*

Word count:

Must be no more than 200 words.

#### 10.1.2 Describe the expertise and capability of key staff and their track record with similar projects. \*

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Word count:

Must be no more than 200 words.

**10.1.3 Describe the expertise and capability of partner organisations (if any) and track record with similar projects of partner organisations (if any) and their track record with similar projects. \***

Word count:

Must be no more than 200 words.

## 10.2 Governance and project partners

This section assesses the ways in which the applicant will oversee, account for and control the project. It also requires information about already established and/or potential partners and the roles and responsibilities they will play.

**10.2.1 Outline the governance structure for delivery of the project. \***

Word count:

Must be no more than 200 words.

**10.2.2 If you have a diagram showing the organisation or decision-making structure for the project, please upload it here:**

Attach a file:

## 10.3 Project delivery plan

This section seeks details about the methods and approaches that will be used to evaluate project outcomes.

**10.3.1 How do you plan to manage delivery of the project and to evaluate its success? \***

Word count:

Must be no more than 200 words.

**10.3.2 If you have a project delivery plan, please upload it.**

Attach a file:

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### 11. Merit - Likelihood - Financial Feasibility

\* indicates a required field

In the 'funding section' of the [Financial Model Template](#), various funding sources may have been identified and costed. Next to each funding source identified in the model, you should provide a comment on your confidence in securing that source of funds.

Click the '**Maximise**' button to view these questions in full screen. Please remember to regularly press save.

#### 11.1 Likelihood of securing other sources of project funding

Section 8, "Funding" of the Financial Model requests information on funding sources. For each, there is a "Justification for assumptions" space. It is important to provide this information.

##### 11.1.1 Do you have any overall comments on the likelihood of securing sufficient funds? \*

Word count:

Must be no more than 150 words.

##### 11.1.2 If you have any documents confirming commitment to provide funds, you can upload them here.

Attach a file:

Upload as many as required.

#### 11.2 Financial Model comments

Much of the information used to assess your application will come from the Financial Model. Please check that you have used the "Justification for assumptions" and "optional comments" columns where appropriate. This can help to give assessors confidence in the inputs in your model.

##### 11.2.1 Section 10 of the Financial Model contains a set of validations of your inputs. Generally, these should all be true. If this is not the case for your project, please provide an explanation here. \*

Word count:

Must be no more than 150 words.

##### 11.2.2 If you have any information you would like to add that didn't fit within in the Financial Model, please provide it here. \*

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Word count:

Must be no more than 200 words.

## 12 Merit - Likelihood - Other information

Other information impacting likelihood of success.

The section allows you to add any additional information that you believe impacts the project's likelihood of success with the CEFF grant.

**Is there anything else you believe would impact the likelihood of the project's success?**

Word count:

Must be no more than 200 words.

## 13. Merit - Need for funding

\* indicates a required field

This page seeks information about the need for CEFF funding and to what extent the grant would contribute to your project's success.

Some of the information for assessment will be drawn directly from your Financial Model.

Click the '**Maximise**' button to view these questions in full screen. Please remember to regularly press save.

### 13.1 Project status and commitments

**13.1 What is the project status - has it already started and/or what financial or other commitments have been made? \***

Word count:

Must be no more than 200 words.

Outline the activity that any capital was aligned to.

### 13.2 Additionality of emissions reduction

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### **13.2 Are the emissions reduction over and above any legal requirements to reduce emissions? \***

Word count:

Must be no more than 150 words.

CEFF will generally not fund projects to achieve emissions reductions already required by law.

### **13.3 Threshold for investment**

The financial model calculates the project's internal rate of return with and without the requested grant. What rate of return does your organisation require in order to go ahead with a project with this risk profile? Note this should match the value provided in section 12 "Assumptions" in the financial model.

### **13.3 What rate of return do you require from the project, and why?**

If the project's internal rate of return without the grant is greater than your investment threshold, why do you need the grant? If the internal rate of return with the grant is less than your investment threshold, what will make the project viable for you?

### **13.4 What if the grant application is not successful?**

Can you change the scope of the project, use a different location or find alternative funding?

### **13.4 What will you do if you do not receive this grant?**

Word count:

Must be no more than 200 words.

### **13.5 Other information**

Please add any additional information related to the project's need for the grant.

### **13.5 Are there any other reasons that the project needs the grant?**

Word count:

Must be no more than 200 words.

## **14. Additional Support Material, Declaration and Feedback**

\* indicates a required field

### **14.1 Application checklist**



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## Form Preview

Before submitting your application, please ensure you have:

- provided all the relevant information
- followed all instructions
- uploaded all relevant supporting documentation.

Incomplete or incorrect applications may be deemed ineligible.

If your application has been successfully submitted, you will receive an automated email as confirmation that your completed application has been received.

If you do not receive this email, or experience any difficulties submitting your application, please contact the CEFF team [ceff@dwer.wa.gov.au](mailto:ceff@dwer.wa.gov.au) as soon as possible prior to the closing date.

## 14.2 Additional supporting material

If applicable, please attach any additional supporting material (*not captured elsewhere*).

Please click [here](#) for a list of supported file types.

### 13.2.1 Upload files

Attach a file:

Maximum file limit 25MB. Recommended to keep files under 5MB.

## 14.3 Applicant submission person

The person submitting this application must declare that they are authorised to submit it by the chief executive officer or an authorised officer of the organisation applying for funding. Please provide details below.

### 14.3.1 Have you been authorised to act as the application submitter? \*

Yes  No

### 14.3.2 Who granted you permission to submit this application form? \*

Indicate who authorised you to submit this form, such as their name and position. Indicate the date you were permitted to submit.

### 14.3.3 Name of the person submitting the form \*

Title      First Name      Last Name

### 14.3.4 Phone Number \*

Must be an Australian phone number.

### 14.3.5 Email \*

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Must be an email address.

### 14.4 Declaration

- I have read and understood the CEFF Grants Program - Applicant Guidelines.
- I have included all details of project funding in my application.
- I have completed all relevant fields of the form.
- I have confirmed budget details are correct and all amounts are exclusive of GST.
- I confirm the application has been completed by an authorised officer.
- I have uploaded a completed Financial Model and Risk Register for the project
- I have uploaded all applicable supporting documents to the submission (financial statement, quotes, certificates of insurance, project approvals, support/ partnership letters etc.)

**I confirm all of the above: \***

- Yes

### 14.5 Applicant feedback (optional)

Thank you for submitting your CEFF application form. Any feedback you have on our online submission process would be greatly appreciated.

**14.5.1 How did you find submitting this application online through SmartyGrants?**

- Very easy  
 Quite easy  
 Quite difficult

**14.5.2 Please feel free to provide additional comments and feedback below.**

Word count:

Must be no more than 100 words.

**14.5.3 Do you have any comments on the financial model's ease of use and usefulness? Do you have any suggestions for improvement?**

Word count:

Must be no more than 200 words.