

# CIGP Round 2 Project and Capital Works Application Form

## Form Preview

### Pilot Project and Capital Works Program Overview

#### Pilot Project and Capital Works Funding Objectives

The aim of the Carbon Innovation Grants Program (CIGP) is to support Western Australian (WA) heavy industries to transition to net zero emissions, in accordance with the [WA Climate Policy](#). CIGP funds pilot projects and capital works supporting real-world testing of innovative technologies and methods from pilot stage through to full-scale deployment.

#### **Funding:**

CIGP provides the following grant funding support for pilot projects and capital works:

- The **minimum funding** per application is **\$100,000**.
- The **maximum funding available** for individual projects is **\$1,500,000**.
- The **maximum proportion** of eligible costs for the project that can be contributed by the program in a competitive round is **25%**.

#### **Objectives:**

Objectives of the program are:

- **Reduce** carbon emissions from heavy industry processes in WA.
- **Support** the development of innovative technologies for carbon abatement and sequestration.
- **Maximise** co-benefits for the environment and the WA economy.
- **Increase** the supply of carbon credits, to enable heavy industry to offset residual emissions (optional).

#### **Applications:**

**Remember to save your application regularly as Smarty grants times out every 20 minutes.**

Applications for funding will be assessed against the applicant and project eligibility criteria and merit criteria outlined in the CIGP Applicant [Guidelines](#). Applicants are advised to read the Applicant guidelines before commencing the application form to fully understand the requirements of the program and the application process.

***Please complete each section and develop your responses in line with the requirements set out in the CIGP Applicant Guidelines.***

***Allow sufficient time to submit the application before the due date as late application are permitted.***

For any queries about the guidelines, deadlines, or questions in the application form, please contact the CIGP team: [carbongrants@dwer.wa.gov.au](mailto:carbongrants@dwer.wa.gov.au)

**THIS APPLICATION IS PURELY FOR APPLICANTS APPLYING FOR PILOT PROJECTS AND CAPITAL WORKS. IF YOU SEEK TO APPLY FOR A [FEASIBILITY STUDY](#) PLEASE CLICK ON THE LINK AND YOU WILL BE DIRECTED TO THE HOMEPAGE WHERE YOU CAN ACCESS THE FEASIBILITY STUDY APPLICATION FORM.**

## 2. Applicant Details

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\* indicates a required field

## 2.1 Business Registration AE1/Eligible Entities AE2

### 2.1.1 Legal name of entity \*

This is the legal name of applicant. Entity will be referred to as applicant or organisation throughout this application form.

### 2.1.2 Registered business name

If this is the same as the above, please retype the legal name of entity, do not type the word "same as above".

### 2.1.3 Postal Address \*

Address

  

Suburb State Postcode

### 2.1.4 Responsible person \*

Title

First Name

Last Name

The person with delegated authority to approve that this application can be submitted. This is usually the CEO, CFO, COO, Director or person described in section 127 of the Corporations Act 2001.

### 2.1.5 Responsible person position \*

### 2.1.6 Upload your responsible persons authorisation to lodge this application \*

Attach a file:

This can be an email, signed confirmation on letterhead paper, extract of company minutes. This is a signed/minuted declaration that your organisation is permitted to submit this application.

### 2.1.7 Legal entity ABN/ACN \*

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register
ABN
Entity name
ABN status
Entity type

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Goods & Services Tax (GST)

DGR Endorsed

ATO Charity Type

[More information](#)

ACNC Registration

Tax Concessions

Main business location

Must be an ABN/ACN. Please refer to the applicant guidelines for a list of eligible entities.

### 2.1.8 Is the organisation registered for GST? \*

☐ Yes

☐ No

Your entity must be registered for GST to be eligible for this grant.

### 2.1.9 Brief description of the Organisation \*

Brief description of your organisation - who/what are you?

### 2.1.10 Applicants/Organisations Website / Facebook (if available)

Must be a URL.

## GST registration

### Do you agree to register for GST prior to the signing of any funding agreement?

☐ Yes

☐ No

## 2.2 Contact details for application

### 2.2.1 Project Contact \*

Title

First Name

Last Name

This is the main contact person for all project enquiries.

### 2.2.2 Project Contact Position \*

This is the project contact persons job title

### 2.2.3 Project Contact Mobile Phone Number \*

### 2.2.4 Project Contact Primary Email \*

Must be an email address.

Email must be checked regularly.

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### 2.2.5 Alternative Applicant Contact \*

Title First Name Last Name

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This is the person that can be contacted when the nominated project contact person cannot be contacted or is on leave.

### 2.2.6 Alternative Contact Phone Number \*

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### 2.2.7 Alternative Contact Email \*

--

Must be an email address

## 3. Project Details

\* indicates a required field

This summary may be used to promote your project in media releases and on the Carbon Innovation Grants Program [website](#)

### 3.1 Project Title \*

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This is the name the project will be known by in all correspondence, including media and communications. Please keep the name short with clear reference to the project.

### 3.2 Summary of project (brief description): \*

--

Word count:

Must be no more than 100 words.

Provide a high level summary of what your project is about.

### 3.3 Describe your project in detail \*

--

Describe your project including key elements and what the project seeks to achieve. This information will not be utilised for any media publications.

### 3.4 Summarise the innovation and outcomes of the project in the context of carbon abatement or sequestration related to heavy industrial processes. \*

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This information will not be utilised for media publications. You can make reference to the details provided in the financial model in terms of data allied with abatement or sequestration.

## 4. Eligibility Criterion

\* indicates a required field

### 4.1 Applicant Eligibility (AE) and 4.2 Project Eligibility (PE)

This section of the form is allied with the eligibility of the applicant and the project. Applicants must answer all questions accurately and honestly to allow the assessment panel to undertake due diligence and determine if your organisation and project can move forward to assessment. Further details can be found in the Applicant Guidelines, 3. Eligibility, merit criterion and assessment.

#### AE1. Business registration

**AE1 Business Registration** questions are to be answered in Section 2. Applicant details.

#### AE2. Eligible Entity

**4.1.1 Are you an eligible entity such as; an Australian corporation, local government authority, not-for-profit organisation, incorporated association, university, Aboriginal and/or Torres Strait Islander corporation, company limited by guarantee, and a partnership or consortium of any of the eligible entities? \***

☐ Yes ☐ No

Must be one of the above entities a partnership or consortium of the above to avail of CIGP funding

#### AE3. Fit and proper persons

The members of the management team must be fit and proper persons.

**4.1.2 Do any of the management team have any disqualification by law from performing their role or any conflict of interest or a conflict that may create a material risk that they will fail to properly perform in their management role? \***

☐ Yes ☐ No

If yes, provide further details below.

**4.1.3 Is the applicant the person or party responsible for carrying out the project with the legal right to carry out and control the project? \***

☐ Yes ☐ No

If no, provide further details below.

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### 4.1.2 (a) Please provide further information regarding management team disqualification by law from performing their role or any conflict of interest. \*

Attach a file:

### 4.1.3 (a) If you do not have the legal right to carry out and control the project, please provide evidence of who the legal authority will be and the authorisation for you to apply for the grant on their behalf. \*

Attach a file:

## AE4. Carbon Credits

### 4.1.4 Will you be assessing the feasibility of, or the generation of Carbon Credit Units? \*

☐ Yes

☐ No

Applicants proposing to either assess the feasibility of, or to generate Carbon Credit Units, must demonstrate that they can meet all applicant eligibility criteria relevant to the carbon crediting method. An example is the Fit and Proper Person posture set by the Clean Energy Regulator in the context of the issue of Australian Carbon Credit Units (ACCUs).

*Applicants proposing to assess the feasibility of, or to generate Carbon Credit Units must demonstrate they have the ability to meet the applicable Fit and Proper Person status criteria of the issuing authority (for example, the Fit and Proper Person test set by the [Clean Energy Regulator](#) for the issue of Australian Carbon Credit Units).*

### 4.1.4 (a) Please provide evidence of your ability to meet the applicable Fit and Proper Person status and eligible interest holder consent criteria of the issuing authority. \*

Attach a file:

## PE1. Project Location

Projects must apply to specific sites or locations within Western Australia.

### 4.2.1 Is the project located in WA? \*

☐ Yes

☐ No

### 4.2.2 Study / Project Location (address) \*

Address

  

Start typing to bring up automatic address prompt

### 4.2.3 Is your project proposed to be at more than one site? \*

☐ Yes

☐ No

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### 4.2.4 Address of site/s

Address

  

### 4.2.5 Does the applicant own the site(s)? \*

☐ Yes

☐ No - provide further information below

**4.2.5 (a) If you do not own the site, describe access for licence or leasing arrangements and attach evidence below from owner/operator of their approval to use the site for the project. \***

### Attach relevant evidence

Attach a file:

## PE2. Prescribed funding limits

See section 3.1.2 Project eligibility, CIGP Applicant Guidelines.

### ***Pilot Project and Capital Works Funding Stream***

- The **minimum funding** per application is **\$100,000**.
- The **maximum funding available** for individual projects is **\$1,500,000**.
- The **maximum proportion** of eligible costs for the project that can be contributed by the program in a competitive round is **25%**.

All values are to be exclusive of GST.

### 4.2.6 Total eligible project costs (\$) (excluding GST) \*

\$

Must be a dollar amount.

What is the total budgeted cost (dollars) of your project?

### 4.2.7 Grant value requested (\$) (excluding GST) \*

\$

Must be a dollar amount.

What is the total financial support you are requesting in this application? Please ensure it is within the parameters discussed in PE2 and the same value as discussed within the financial model.

### 4.2.8 Percentage of grant requested (%)

This number/amount is calculated.

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### PE3. Alignment to Program Objectives

The project must progress technologies or methods along the pathway to commercial viability (typically pilot project scale [TRL6 to TRL8](#) or full-scale [TRL 9/CRL 2-3](#)).

The project activities must be currently permitted by law.

A heavy industry business must be the lead or partner in the project, providing a cash or in-kind contribution.

#### 4.2.9 What are the objectives of your project? \*

What do you plan to achieve

#### 4.2.10 Key deliverables \*

What quantifiable goods or services will your project produce? What will it deliver to the market(s)?

#### 4.2.11 Key performance indicators \*

How will the project be measured? How will its success be measured? What type of data/information will be collected to evaluate the project?

### PE4. Delivery

Please note pilot projects and capital works must be completed within 36 months.

#### 4.2.12 Estimated project start date: \*

Must be a date.

DD/MM/YY, please allow a minimum of six months from submitting the application to offer of grant.

#### 4.2.13 Estimated project end date: \*

Must be a date.

DD/MM/YY, the end date must be within 36 months of project start date.

#### 4.2.14 How soon can the project start if the application for the Carbon Innovation grant is successful? \*

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### PE5. Carbon Credits Projects

#### 4.2.15 Will this project assess the generation of Carbon Credit Units? \*

☐ Yes

☐ No

Projects proposing to generate Carbon Credit Units must meet the eligibility criteria of the relevant carbon crediting method. An example is the ACCU project eligibility criteria applied by the Clean Energy Regulator. <https://cer.gov.au/schemes/australian-carbon-credit-unit-scheme/eligibility-accu-scheme>

#### 4.2.16 Nominate the Carbon Credit Unit type that is the subject of your project (e.g. Australian Carbon Credit Units, Gold Standard). \*

#### 4.2.17 Demonstrate the ability to meet carbon credit project eligibility criteria of the issuing authority. \*

Attach a file:

## 5. Merit Criteria

\* indicates a required field

### Merit criterion overview

Please refer to section 3.3 of the [CIGP Applicant Guidelines](#) for detailed information regarding merit criterion requirements.

All applications will be assessed for overall value for money and the quality of information provided against the following weighted merit criteria.

Applicants should provide sufficient information to address these considerations assuming the evaluation panel know nothing about the project or the organisations ability to deliver the project.

Responses should be clear and concise, do not copy and paste information in multiple sections if it is not relevant.

Please attach relevant documents to support your response/application.

There is a maximum file limit of 25MB. It is strongly recommended to keep files under 5MB. [Click here](#) for a list of supported file types.

### 5.1 Merit 1 (MT1) - Reducing emissions 30%

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Some questions in this section are assessed in the Financial Model template. Please [download](#) and complete the financial model template and upload with your application where prompted.

Where you have used assumptions in the Financial Model, add your explanation in the applicable questions below.

**The project will be assessed against the potential benefits from full scale project deployment including demonstrated evidence.**

### 5.1.1 Attach the Financial Model here \*

Attach a file:

The financial model is used as a reference point and to justify the answers provided in the application. It provides evidence for assessors that you have fully considered the project costs and financial considerations.

### 5.1.2 (a) Enter the projects expected annual emission reduction in tonnes of CO2 (T CO2 -e/year) \*

Must be a number.

This value must be the same figure that is represented in the Financial Model/Inputs+outputs/Project Summary, CELL E20

### 5.1.2 (b) Enter the lifetime tonnes of CO2 your project expects to save (T CO2-e) \*

Must be a number.

This value must be the same figure that is represented in the Financial Model/Inputs+outputs/Project Summary, CELL E23.

### 5.1.2 (c) Explain and attach evidence to support the direct and indirect greenhouse gas emission reductions likely to be achieved at full scale, and the data provided in 5.1.2 (a) and (b) above and also shown in your Financial Model. \*

### Supporting documents

Attach a file:

Attach supports if applicable.

### 5.1.3 (a) Enter your baseline annual emissions in tonnes (T CO2e/yr) \*

Must be a number.

This is the number of T CO2-e per year prior to developing your project.

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**5.1.3 (b) Explain and attach evidence to support the scale of potential emission reductions relative to baseline emissions, as described in 5.1.3 (a). \***

### Supporting documents

Attach a file:

Attach supports if applicable

**5.1.4 Outline the permanence of carbon abatement that would be achieved if your project was implemented and provide justification for your reasoning. This can include permanence of emissions reductions relative to a baseline or the permanence of a long-term carbon storage activity. CIGP expectations of permanence are aligned with definitions used by the Clean Energy Regulator. \***

### Supporting documents

Attach a file:

Attach supports if applicable

**5.1.5 Explain how the Carbon Mitigation Hierarchy and the transition to net zero emissions has been considered in the project design \***

Completion of this question in the SmartyGrants application form is mandatory as it is not covered in the Financial Model template provided.

### Supporting documents

Attach a file:

Attach supports if applicable

**5.1.6 (a) Enter the cost per lifetime tonne CO2-e saved (\$/T) \***

\$

Must be a dollar amount.

This value must be the same figure that is represented in the Financial Model/Inputs+outputs/Project Summary, CELL E26.

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**5.1.6 (b) Provide evidence that the cost (\$ per tonne) of CO2-e emissions reduction detailed in 5.16 (a) and your Financial Model is expected to be competitive in the market. \***

### Supporting documents

Attach a file:

Attach supports if applicable

## 5.2 Merit 2 (MT2) Business Case 20%

Attach a single business case that identifies in sufficient detail the financial and technical viability of the project that should include but is not limited to the below:

- amount of funding sought for the project, and the total project cost
- other expected sources of funding and evidence that funding has been, or has a reasonable chance of being, secured
- the proportion of total funds including in kind contributions committed by the applicant (excluding other grants)
- the demonstrated financial capacity of the applicant to fund its contribution to the costs of the project
- justification for the need for State Government assistance by presenting the:
  - costs and benefits of both the project and business as usual solution
  - likelihood that the project would proceed without the funding requested
  - status of the project (whether the project has commenced)
  - difference the grant will make to the project in terms of scale and timing
- the project's technical feasibility and likelihood of success
- the ongoing viability of the project once the period of State Government funding comes to an end, including operational viability and/or the likelihood of moving to full-scale deployment.

### 5.2.1 Please attach your business case \*

Attach a file:

This merit criterion will be assessed utilising the information provided in the business case and relevant sections of the financial model. Ensure each of the bullet points described in Merit 2 are clearly demonstrated in the business case.

### 5.2.1 (a) Enter your internal rate of return without the carbon innovation grant (%) \*

Must be a number.

This percentage must be the same figure that is represented in the Financial Model/Inputs+outputs/Project Summary, CELL E27

### 5.2.1 (b) Enter your internal rate of return with the carbon innovation grant (%) \*

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Must be a number.

This percentage must be the same figure that is represented in the Financial Model/Inputs+outputs/Project Summary, CELL E28

### **5.2.1 (c) Enter the net present value without the carbon innovation grant (\$) \***

\$

Must be a dollar amount.

This value must be the same figure that is represented in the Financial Model/Inputs+outputs/Project Summary, CELL E31

### **5.2.1 (d) Enter the net present value with the carbon innovation grant (\$) \***

\$

Must be a dollar amount.

This value must be the same figure that is represented in the Financial Model/Inputs+outputs/Project Summary, CELL E32

### **5.2.1 (e) Enter the simple pay back period without the carbon innovation grant (years) \***

Must be a number.

This value must be the same figure that is represented in the Financial Model/Inputs+outputs/Project Summary, CELL E33

### **5.2.1 (f) Enter the simple pay back period with the carbon innovation grant (years) \***

Must be a number.

This value must be the same figure that is represented in the Financial Model/Inputs+outputs/Project Summary, CELL E34

## **5.3 Merit 3 (MT3) Ability to Deliver (15%)**

Applicants need to demonstrate evidence of capacity and capability to implement the project and readiness to commence delivery.

### **5.3.1 Provide evidence of the technical and management capability and expertise of the applicant. \***

Provide details of similar projects you have managed.

### **Supporting documents**

Attach a file:

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**5.3.2 Provide details of the role of project partners and the status of any relevant agreements between project partners, including the level of involvement of one or more heavy industries in the project \***

Who are your project partners

### Supporting documents

Attach a file:

Attach relevant supporting information above

**5.3.3 Provide details of the governance and/or organisation structure for delivery of the project \***

### Supporting documents

Attach a file:

Attach relevant supporting information above

**5.3.4 Provide a comprehensive delivery plan for the project including such things as timeframe for project commencement and delivery, budget and procurement, project milestones and performance criteria, resourcing and quality assurance \***

Provide further supporting documentation below. This is also captured within the financial model.

### Supporting documents

Attach a file:

Attach relevant supporting information above

**5.3.5 Provide a project Risk Management Plan and Risk Register \***

Please download and attach completed Risk Register below. You can access the risk register at <https://www.wa.gov.au/service/community-services/grants-and-subsidies/carbon-innovation-grants-program>

### Risk register/plan attachments \*

Attach a file:

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Attach relevant supporting information above

**5.3.6 Provide a clear and detailed strategy that the organisation has secured or can secure the required regulatory approvals and/or access permits to carry out the project \***

### Supporting documents

Attach a file:

Attach relevant supporting information above

**5.3.7 If required approvals and/or licenses have not yet been granted, what strategies are in place to obtain approval and when is approval anticipated?**

### Supporting documents

Attach a file:

Attach relevant supporting information above

**5.3.8 Current insurance where relevant or plans for obtaining insurance to cover any potential liability that may result from conducting project activities. The Applicant must have the ability to obtain the relevant insurances. Insurance must be obtained if the grant is awarded. \***

### Supporting documents

Attach a file:

Attach relevant supporting information above

**5.4 Merit 4 (MT4) Innovation and potential for wider adoption (20%)**

**5.4.1 Provide evidence of project innovation: such as a world, national, state or industry sector first, or not common practice (the degree of innovation and/or the extension of the project beyond 'common practice' in WA for the relevant sector**

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or subsector and not something that is a requirement under Australian or state law). \*

**5.4.2 Provide evidence of the likelihood that the project will result in similar projects being implemented by the applicant or by others, multiplying the emissions reduction potential \***

**5.4.3 Provide evidence of the potential for cost reductions for future projects by demonstration of new technology, including the ability of future projects to be financially viable without grant funding \***

**5.4.4 (a) Enter the number of similar sized projects you could realistically expect to be built because of this pilot project \***

Must be a number.

Enter the number of projects that either your organisation or if you commercialized the project, could realistically be replicated by industry.

**5.4.4 (b) Clearly demonstrate the scale of potential abatement if the technology was adopted throughout the industry sector in WA and more broadly, also making reference to your answers in 5.4.4 (a) and (c) \***

**5.4.4 (c) Total number of lifetime emissions reduced if projects described in 5.4.4 (a) are built.**

This number/amount is calculated.

**5.4.5 Please provide evidence of the potential for further research or studies arising from the project \***

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**5.4.6 Provide evidence of an assessment of project competitiveness against alternatives, including similar technologies or methods in development \***

**5.4.7 Provide evidence of the demonstrated benefits to heavy industry and mitigating 'hard to abate' emissions \***

### **Supporting documents**

Attach a file:

Please note that the Financial Model templates will also be used to assess the potential for cost reductions for future projects and the scale of potential abatement opportunities in WA.

## **5.5 Merit 5 (MT5) Public Good (15%)**

**5.5.1 Describe the contribution of the project to knowledge sharing: Describe the type, quality and extent of the knowledge sharing information about, and resulting from, the project that the applicant proposes to make publicly available to build capacity among others, support learning-by-doing and/or demonstrate the feasibility of new technologies or processes \***

**5.5.2 Describe the contribution of the project to economic development: delivering economic benefits to the state, i.e., the number of jobs expected to be created by the project, benefits to First Nations employment and/or the extent to which the project represents a new industry or business practice in the state \***

Please provide the number of jobs as full-time equivalents (FTEs).

**5.5.3 Describe the contribution of the project to environmental co-benefits, such as reduced pollution, reduction in the use of raw materials, climate adaptation/resilience, or benefits to local or regional biodiversity \***

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### 5.5.4 Demonstrate how the project meets the objectives of the WA Climate Policy

\*

[https://www.wa.gov.au/system/files/2020-12/Western\\_Australian\\_Climate\\_Policy.pdf](https://www.wa.gov.au/system/files/2020-12/Western_Australian_Climate_Policy.pdf)

### Supporting documents

Attach a file:

Attach supports if applicable

### 5.5.5 If you intend on assessing scope 3 emissions within your project, please attach supporting evidence below.

Attach a file:

## 6. Project Budget – Estimated expenditure

\* indicates a required field

Outline your project budget, including details of your contribution and any other funding that has been confirmed and applied for. Please **DO NOT** include GST in the costings

### ***Pilot Project and Capital Works Funding Stream***

- The **minimum funding** per application is **\$100,000**.
- The **maximum funding available** for individual projects is **\$1,500,000**.
- The **maximum proportion** of eligible costs for the project that can be contributed by the program in a competitive round is **25%**.

### 6.1 Project budget (all figures are GST exclusive)

**Refer to the CIGP Applicant Guidelines for further information on eligible budget items.**

**Estimated expenditure line items are captured in the Financial Model.**

#### 6.1.1 Total eligible project costs (\$) (excluding GST) \*

\$

This number/amount is calculated.

Please ensure these figures are the same as those entered in Section 4.2.5.

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### 6.1.2 Grant value requested (\$) (excluding GST) \*

\$

This number/amount is calculated.

Please ensure these figures are the same as those entered in Section 4.2.6.

### 6.1.3 What is the total project budget including eligible and ineligible expenditure (\$) (exc GST) \*

\$

Must be a dollar amount.

Include your contributions and those from other sources.

### 6.1.4 Your organisations financial contribution to the project (\$) (exc GST) \*

\$

Must be a dollar amount.

No commas. Please ensure these figures are the same as those prescribed in the financial model.

### 6.1.5 The contribution of funds made by other entities (\$) (exc GST) \*

\$

Must be a dollar amount.

No commas. Please ensure these figures are the same as those prescribed in the financial model.

### 6.1.6 Total funds committed by the organisation (\$)

\$

This number/amount is calculated.

## 6.2 Quotes for proposed goods & services

Please attach any relevant quotes to support your organisations budget items. There is a maximum file limit of 25MB. It is strongly recommended to keep files under 5MB. [Click here](#) for a list of supported file types.

### 6.2.1 Please attach relevant quotes to support your budget items. \*

Attach a file:

Maximum file limit 25MB. It is strongly recommended to keep files under 5MB.

## 7. Business and Commercial Information

\* indicates a required field

### Business and Commercial Information

The questions below are to protect your organisation from disclosure, sensitive commercial or business information supplied to the department.

### 7.1 Does the commercial or business information supplied to the department reveal trade secrets? \*

☐ Yes

☐ No

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If answered yes above, please provide further details below:

**7.2 Does the commercial or business information supplied to the department have commercial value disclosure of which could reasonably be expected to destroy or diminish that commercial value? \***

☐ Yes ☐ No

If answered yes above, please provide further details below:

**7.3 Could information about business, professional, commercial or financial affairs of your organisation supplied to the department be reasonably expected to have an adverse effect upon those affairs or prejudice the future supply of information to the government or the department? \***

☐ Yes ☐ No

If answered yes above, please provide further details below:

## 8. Declaration and Privacy Statements

\* indicates a required field

### 8.1 Conflict of interest

A conflict of interest should be considered if an applicant (any persons named in this application) has something to personally gain from an application being successful, or if members of the public could have grounds to perceive that the applicant could personally gain from a decision.

**8.1.1 The applicant has a real, potential or perceived conflict of interest to declare \***

☐ Yes - please complete the question below. ☐ No

**If yes, declare any real, potential or perceived conflict of interest that you are aware of, and how it will be mitigated and/or managed:**

### 8.2 Declaration and privacy statement

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I declare that the information given in this Carbon Innovation Grants Program (CIGP) application and all attached documents is complete and correct to the best of my knowledge, information and belief.

I agree that I will contact the CIGP team via email [carbongrants@dwer.wa.gov.au](mailto:carbongrants@dwer.wa.gov.au) immediately should information provided in this application change, becomes incorrect or is varied by a further application to the CIGP by the applicant or in conjunction with another applicant, throughout the application process or following submission.

I agree the summary description of the project provided in section 3 of this application form may be used to promote the project in media releases and on the Carbon Innovation Grants Program [website](#).

### 8.2.1 I am authorised to complete this application on behalf of the Applicant's entity and have read and understood the declaration and privacy statement \*

☐ Yes ☐ No

#### Authorised person's name \*

Title

First Name

Last Name

#### Position held \*

#### Date of declaration \*

## 9. Application Checklist and supporting documentation

\* indicates a required field

### 9.1 Applications checklist

**Before you submit your application**, please ensure you have provided all the relevant information, followed all instructions and uploaded all relevant supporting documentation. Incomplete or incorrect applications may be deemed ineligible.

If your application has been successfully submitted, you will receive an automated email as confirmation that your completed application has been received.

If you do not receive this email, or experience any difficulties submitting your application, please contact the CIGP team [carbongrants@dwer.wa.gov.au](mailto:carbongrants@dwer.wa.gov.au) as soon as possible prior to the closing date.

#### The applicant confirms that: \*

- ☐ You have read and understood the Carbon Innovation Grants Program - Applicant guidelines
- ☐ All details of project funding in the application
- ☐ All relevant fields in the form have been completed
- ☐ All budget details are correct and all amounts are exclusive of GST
- ☐ The Financial Model and Risk Register for the project is attached
- ☐ You have provided a copy of the Business Case

# CIGP Round 2 Project and Capital Works Application Form

## Form Preview

- ☐ Quotes, certificates of insurance, project approvals where required are provided
- ☐ This application has been completed by an Authorised Officer

### 9.2 Additional Supporting Material:

If applicable, please attach any additional supporting material (*not captured elsewhere*) here.

Please click [here](#) for a list of supported file types.

#### Attach Files:

Attach a file:

Maximum file limit 25MB. Recommended to keep files under 5MB.

## 10. Applicant Feedback

\* indicates a required field

### 10.1 Feedback

Thank you for submitting your CIGP application form.

Any feedback you have on our online submission process would be greatly appreciated.

#### How easy did you find it to submit this application online through SmartyGrants?

\*

- ☐ Very easy
- ☐ Quite easy
- ☐ Quite difficult
- ☐ Very difficult

#### Additional Comments and Feedback