

# KABC Litter Grants Application Form 2024

## Form Preview

### Introduction

#### Keep Australia Beautiful Council Community Litter Grants

The [Keep Australia Beautiful Council Community Litter Grants](#) are available to Western Australian entities, including local governments, associations, community groups, small to medium enterprises, schools, events and festivals. If your organisation does not have an ABN, you must have an Auspice.

The Community Litter Grants provide grants of up to \$10,000 for litter initiatives. You can view previous grant recipients [here](#). \$60,000 is available in the 2024 round.

Please complete each section, and allow yourself enough time to review the application before the due date.

For any queries about the guidelines, deadlines, or the application form, please contact the Grants Officer, email [grants@kabc.wa.gov.au](mailto:grants@kabc.wa.gov.au) or phone 6364 6643.

\* Successful applicants are announced in June 2024, (subject to change). **Projects are to commence from July 2024 and be completed and acquitted by 20 May 2025.**

Before applying please read the [Community Litter Grants Guidelines 2024](#)

#### Keep Australia Beautiful Council Funding Priorities

All eligible applications must:

- Demonstrate engagement of key stakeholders in the planning and/or delivery of the project. Involvement of your local community should be a consideration.
- Demonstrate initial research and be based on best available practice through an integrated approach.
- Be consistent with KABC's [Litter Prevention Strategy for Western Australia 2020 -25](#).
- Provide an evaluation and acquittal of the project outcomes upon completion including litter reduction and changes in littering behaviour.
- Be an initiative to address a litter problem in your area.
- Is not a project that has started prior to grant funding.
- Contribute resources towards the project, either in-kind or financial.
- Have the potential to be a model for other initiatives.

#### Funding Payments

Upon approval and co-signed contracts, funding is provided in full. The recipient will invoice Keep Australia Beautiful for the amount.

The funding is exclusive of GST. If you are registered for GST, the GST component can be added to the invoice.

Financial and/or in-kind contributions from project partners will be expected.

#### Supporting Materials and Attachments

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Where applicable, please attach any supporting material to this application:

- 1.Quotes to support item costs. **Items more than \$1000 must have a quote.**
- 2.Letter from supporting organisations.
- 3.Auspicing organisation authorised letter of support.
- 4.Research documents.

## Applicant Details

\* indicates a required field

### Applicant Information

Only projects carried out in Western Australia are eligible for Community Litter Grants.

**Organisation Name \***

Organisation Name

**Postal Address \***

Address

Suburb State Postcode

**Applicant Project Contact \***

First Name

Last Name

**Project Contact Position**

**Project Contact Primary Email \***

Must be an email address.

**Project Contact Phone Number \***

**Website**

Must be a URL.

**Social media account(s)**

**Alternative Applicant Contact**

First Name

Last Name

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**Alternative Contact  
Phone Number**

**Alternative Contact  
Email**

Must be an email address

**Previous KABC  
Community Litter Grant**

Yes

No

**Does your organisation  
have an Australian  
Business Number (ABN)?**

Yes  No

\*

### Applicant Organisation ABN

**Organisation's ABN \***

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Please note: the Lookup function works for ABN only (not ACN)

**Registered for GST?**

Yes  No

### Auspice Organisation ABN

If you do not have a registered ABN number you must have a supporting Auspice organisation. Fill in their contact details. You must submit a letter with your application from them supporting your application.

**ABN**

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The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

## Project Details

\* indicates a required field

### Project Title \*

### Brief project description: \*

#### Word count:

Must be no more than 100 words.

Provide a short description of what the project will do. Include a clear rationale for the project. Include information about the litter problem you are addressing, how you propose to address the problem and what you hope to achieve. This text may be used in media releases.

## Project Start Date

Please outline the date for the project to start. **Note** successful applicants will be announced in June. Projects will commence from July 2024.

### Project start date

Must be a date.

Project must start from July 2024

### Project end date

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Must be a date.

The project must be acquitted by 20 May 2025

### Project Details

**Detail your project over the next five criterion areas. You will be able to upload documents at the end of the application form. Please view the [KABC Litter Prevention Strategy 2020-2025](#) and the [Community Litter Grant web page and guidelines](#).**

### Litter research and data

**Detail the research you have carried out for your specific litter issue. Provide a demonstrated understanding of the litter problem you are addressing. \***

Consider research in litter prevention strategies used by other organisations.

### Scope of the Project

**Detail how your project will have an effect on the community. Detail any educational component to influence litter prevention behavior change. \***

Describe how your project will have an impact on litter management in you local area or region

### Partnerships

**Outline engagement of stakeholders in the planning and delivery of the project. \***

This can be from advice sought and given, a joint activity and can be a letter of support

### Cost effectiveness

**Detail how KABC funding your project will bring anticipated benefits to the community. Include any co-contributions and in-kind support. \***

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Demonstrate how your project represents good use of grant funds

### Project Evaluation

**Detail how you will evaluate your project. What measurable evaluation tools you will use, ie a survey, social media campaign results or litter audit, before, during and at completion of the project. \***

If you are successful, your evaluation details will be included in a milestone form and in a project acquittal form.

### Project Grant Request

Outline your project budget, including details of your contribution and any other funding that is confirmed.

\$10000 is available for litter projects.

Please **do not** include GST in the costings. If you are eligible for GST, you can add the GST component on to the approved funding amount,

#### Amount Requested

\$

Must be a dollar amount.

### Project budget

**Enter project expenditure items below and also identify your contributions to the project.** You can add in-kind and give them a dollar amount.

Please do not add commas to figures. e.g. write \$1000 not \$1,000.

To add budget lines: click the '+' or **Add More** button.

The Community Litter Grant Request column amount should not exceed \$10000.

Expenditure Description	Grant Request \$	Your Contribution \$	Other funds or in-kind \$
Describe item, ie design for signage	Must be a dollar amount	Must be a dollar amount.	Must be a dollar amount.
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$

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	\$	\$	\$
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### Budget Totals

Community Litter Grant Requested	Total Your Contribution	Total Other Funds or in-kind	Total Cost of Items
\$	\$	\$	\$
This number/amount is calculated.	This number/amount is calculated.	This number/amount is calculated.	This number/amount is calculated.

### Declarations

\* indicates a required field

#### Conflict of Interest

A conflict of interest should be considered if an applicant has something to personally gain from an application being successful, or if members of the public could have grounds to perceive that the applicant could personally gain from a decision.

**I have a real, potential or perceived conflict of interest to declare \***

- Yes - please complete the question below.
- No

**If yes, declare any real, potential or perceived conflict of interest that you are aware of, and how it will be mitigated and/or managed.**

If not applicable, please mark as N/A.

#### Convictions

**In the last five years, have you received any notices, convictions or prosecutions under WA environment protection laws, including the Environmental Protection Act 1986 , Rights in Water and Irrigation Act 1914, Contaminated Sites Act 2003, Waste Avoidance and Resource Recovery Act 2007 and associated regulations? If yes, provide further information below. \***

- Yes
- No

#### Further information

Details of any non-compliance with Western Australian environmental protection laws

#### Declaration and Privacy Statement

I declare that the information given in this KABC Community Litter Grant application and all attached documents is complete and correct to the best of my knowledge.

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I agree that I will contact the Grants Officer via email: [grants@kabc.wa.gov.au](mailto:grants@kabc.wa.gov.au) or on telephone: 6364 6643 if any information provided in this application changes or is incorrect.

**I am authorised to complete this application and have read and understood the declaration and privacy statement \***

**Authorised person's name \***

First Name

Last Name

**Position held \***

**Date of declaration \***

## Application Checklist

\* indicates a required field

**Before you submit your application,** please ensure you have provided all the relevant information, followed all instructions and uploaded all relevant supporting documentation. Incomplete or incorrect applications may be deemed ineligible.

If your application has been successfully submitted, you will receive an automated email as confirmation that your completed application has been received.

If you do not receive the email, or experience any difficulties submitting your application, please contact the Grants Officer via email: [grants@kabc.wa.gov.au](mailto:grants@kabc.wa.gov.au) or on 6364 66643 as soon as possible prior to the closing date.

- I have read and understood the Community Litter Grants funding guidelines
- I have included all details of project funding in my application
- I have completed all relevant fields of the form
- I have confirmed budget details are correct and all amounts are exclusive of GST
- I have obtained quotes for items over \$1000.
- I confirm the application has been completed by an authorised officer

**I confirm all of the above \***

## Supporting Material and Attachments



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Where applicable, please attach any supporting material to this application.

- 1.The CEO's or authorised person's support of this application (an approval by email or letter)
- 2.The Auspiced organisation letter of support
- 3.Quotes for budgeted amounts - **All items over \$1000 must have a submitted quote.**
- 4.Letter of support from partners/stakeholders
- 5.Research documents

Please click [here](#) for a list of supported file types.

### Attach Files:

Attach a file:

Maximum file limit 25MB. Recommended to keep files under 5MB.

## Feedback

Thank you for submitting your **Community Litter Grants 2024** application form.  
Any feedback you have on our new online submission process would be greatly appreciated.

### How easy did you find it to submit this application online through SmartyGrants?

\*

- Very easy
- Easy
- Difficult
- Very difficult

### Additional Comments and Feedback