

# Application Donation Improvement Program 2026-27

## Form Preview

### 1. Organisation and Applicant Details

\* indicates a required field

#### WasteSorted Grants - Donation Improvement Program 2026-27

The Donation Improvement Program (DIP) aims to reduce the occurrence of illegal dumping and littering and to prevent unusable items being left at donation sites, which ultimately end up in landfill at a cost to the recycler. The DIP will support funding for infrastructure and community education to reduce dumping and littering and encourage responsible donations at collection sites.

The DIP has a budget of \$150,000 in 2026-27. Applicants may submit more than one project application with a **maximum grant of \$25,000 (exc GST)** per project.

Please refer to the **WasteSorted Donation Improvement Program Guidelines** before you begin your application and allow yourself enough time to review and complete the application form before the closing date:

**Applications open 29 April 2026**

**Applications close 8 June 2026 at 5.00 p.m. (AWST)**

You may begin anywhere in the application form, and you can save, close and return at any time.

*\* SmartyGrants will time out after 20 minutes. If you are inactive for 18.5 minutes, a warning message will appear with a 90 second countdown. Click Extend Session to keep working. If you are logged out, your work will be automatically saved, and you can log back in and continue where you left off. It is recommended you click save every 10 minutes,*

For all enquiries regarding the guidelines, deadlines, or questions in the application form, please contact the program coordinator on 6364 6945 or at [wsgoi@dwer.wa.gov.au](mailto:wsgoi@dwer.wa.gov.au)

#### Organisation Details

**Name of Organisation \***

Full registered name

**Name of legal entity  
(if different from  
Organisation Name)**

**Postal Address \***

Address

Suburb    State    Postcode

**Project site address \***

Address

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Start typing to bring up automatic address prompt

**Does the applicant organisation own the site? \***

Yes  No

**If no, describe leasing arrangements and attach written confirmation below from owner/operator of their approval to use the site for the project.**

Attach a file:

**Organisation's ABN / ACN \***

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

| Information from the Australian Business Register |                                  |
|---|----------------------------------|
| ABN   |                                  |
| Entity name                                       |                                  |
| ABN status  |                                  |
| Entity type                                       |                                  |
| Goods & Services Tax (GST)                        |                                  |
| DGR Endorsed                                      |                                  |
| ATO Charity Type                                  | <a href="#">More information</a> |
| ACNC Registration                                 |                                  |
| Tax Concessions                                   |                                  |
| Main business location                            |                                  |

Please note: the Lookup function works for ABN only (not ACN).

**Registered for GST? \***

Yes  No

**Brief description of the organisation \***

Brief outline of the activities the organisation undertakes.

**Organisation Website**

Must be a URL.

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### Contact for Application

**Project contact \***

| Title                | First Name           | Last Name            |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

Person to be contacted for project enquiries.

**Project contact position \***

**Project contact mobile phone number \***

**Project contact primary email \***

Must be an email address.

**Alternative contact \***

| Title                | First Name           | Last Name            |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

**Alternative contact position**

**Alternative contact phone number \***

**Alternative contact email \***

Must be an email address

### Eligibility Criteria

**Is the applicant a charitable organisation licensed under the Western Australian Charitable Collections Act 1946? \***

- Yes  
 No

**Has the applicant obtained deductible gift recipient status from the Australian Tax Office? \***

- Yes  
 No

**Does the applicant receive and collect goods at public drop-off points? \***

- Yes  
 No

**Is the applicant a member of NACRO WA? \***

- Yes

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No

## 2. Project Description

\* indicates a required field

### Project Summary

This summary may be used to promote your project in media releases and on the Waste Authority website.

**Project Title \***

This is the name the project will be known as in all correspondence and media releases.

**Brief project summary: \***

Word count:

Must be no more than 100 words.

Provide a brief description of what the project is and what it will achieve.

**Project start date: \***

**Project end date: \***

Project must be completed and reported on by 31 July 2027.

### Project Description

**Provide a detailed description of your project. \***

Expand on the brief project summary above.

## 3. Project Details

\* indicates a required field

**How will this project reduce illegal dumping and littering at collection sites, and how will it educate the community about responsible donating? \***

The intended goals you plan to achieve. Describe what you aim to do.

**Outline the the reduction in littering and illegal dumping that this project seeks to achieve. \***

The actual changes or results that occur because of your activities. Describe what will change.

## 4. Assessment

\* indicates a required field

All applications will be assessed against the following criteria. Applicants should provide sufficient information to address these considerations.

### Weighted Assessment Criteria

**1. Provide the rationale for your proposed intervention at the chosen site and your plan to implement? Weighting 40%. \***

**2. Provide information explaining why you consider your project value for money? Weighting 30%. \***

**3. Does your organisation have the capacity to implement project proposals, collect project data, evaluate project outcomes and deliver an evaluation report as outlined in section 8.1 of the program guidelines? Weighting 30%. \***

## 5. Project Planning & Benefits

\* indicates a required field

Partners

**Will there be any the project partners? \***

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List details of partnering organisations (directly involved in delivering the project) and their relevant roles and/or contribution(s). If not applicable, please mark as N/A.

### Proposed infrastructure development

**List any infrastructure/equipment to be purchased and installed as part of the project. \***

**Detail the analysis that has been undertaken in selecting specific infrastructure and equipment. \***

### Promote Responsible Donating

**What do you propose to educate the community to encourage responsible donating at donation sites? \***

### Project Benefits

**What long-term benefits or flow on effects will result from your project and how will they be sustained beyond the life of the project? \***

Your plan for how you will maintain the established benefits.

## 6. Project Budget

\* indicates a required field

Outline your project budget, including details of your in-kind contribution and any other applicable funding. Please **DO NOT** include GST in the costings.

**\*There is a \$25,000 (exc GST) funding cap per project.**

Project budget (all figures are GST exclusive)

**Enter project expenditure items below and also identify your in-kind contributions to the project.**

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Please do not add commas to figures. e.g. write 1000 not 1,000.

To add budget lines: click the '+' or 'Add More' button.

Where applicable, please clearly label and attach relevant documents, e.g. project plans, specifications, quotations for proposed goods and services below.

| <b>Expenditure Description</b> | <b>WasteSorted Grant \$</b> | <b>Your Contribution \$</b> | <b>Other Funds \$</b>    |
|--------------------------------|-----------------------------|-----------------------------|--------------------------|
| Describe item                  | Must be a dollar amount.    | Must be a dollar amount.    | Must be a dollar amount. |
|                                |                             |                             |                          |
|                                |                             |                             |                          |
|                                |                             |                             |                          |
|                                |                             |                             |                          |
|                                |                             |                             |                          |

### Project plans, specifications, quotations

Please attach relevant project plans, quotations, specifications to support your budget. There is a maximum file limit of 25MB. It is recommended to keep files under 5MB. [Click here](#) for a list of supported file types.

Attach a file:

Maximum file limit 25MB. Recommended to keep files under 5MB.

### Budget Totals

**Total Grant Requested**

This number/amount is calculated.

**Total Your Contribution**

This number/amount is calculated.

**Total Other Funds**

This number/amount is calculated.

**Total Project Budget (excluding GST) \***

This number/amount is calculated.

## 7. Project Risks, Approvals, Compliance, Insurances and Workplace Safety

\* indicates a required field

### Risks, Approvals and Compliance

**Please describe your project risks and proposed mitigation measures. \***

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Are you aware of any barriers or risks that may delay or prevent success of the project and your ability to complete the project on time? If yes, please provide details and how you intend to address them.

**Are project approvals/licences required to complete your project? Where applicable, please list all existing licences, works approvals related to the project site. \***

(if applicable)

**Please attach copies of permits/licences.**

Attach a file:

Maximum file limit 25MB. Recommended to keep files under 5MB.

**In the past five years, have you received any notices, convictions or prosecutions under WA environment protection laws, including the Environmental Protection Act 1986 , Rights in Water and Irrigation Act 1914, Contaminated Sites Act 2003, Waste Avoidance and Resource Recovery Act 2007 and associated regulations? If yes, provide further information below. \***

- Yes  
 No

**Further information**

Details of any non-compliance with Western Australian environmental protection laws.

## Insurances and Work Health and Safety

**It is a condition of the grant that you have adequate insurance to cover potential liabilities in conducting activities funded through WasteSorted Grants. Provide details of insurances held (including type of insurance/s, provider, value insured and expiry date) label clearly and and attach applicable documents below. \***

Relevant insurances may include: workers' compensation; directors' and officers' liability, public liability; contents/mobile plant & equipment.

**Please attach relevant insurance documents. \***

Attach a file:

Maximum file limit 25MB. Recommended to keep files under 5MB.

**Applicants must provide documentation to demonstrate how they are providing safe systems of work and a safe workplace, under the Work Health and Safety Act 2020 (WA), and the Work Health and Safety (General) Regulations 2022 (WA). Detail and attach relevant documents below. \***

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List relevant documents attached.

**Please attach relevant Work Health and Safety documents. \***

Attach a file:

## 8. Declarations

\* indicates a required field

### Conflict of Interest

A conflict of interest should be considered if an applicant has something to personally gain from an application being successful, or if members of the public could have grounds to perceive that the applicant could personally gain from a decision.

**I have a real, potential or perceived conflict of interest to declare. \***

- Yes - please complete the question below.  
 No

**If yes, declare any real, potential or perceived conflict of interest that you are aware of, and how it will be mitigated and/or managed.**

### Declaration

I declare that the information given in this WasteSorted Grants application and all attached documents is complete and correct to the best of my knowledge, information and belief.

I agree that I will contact the [WasteSorted Grants Coordinator](#) via email or on (08) 6364 6945 immediately if any information provided in this application changes or is incorrect.

**I am authorised to complete this application and have read and understood the above declaration \***

**Authorised person's name \***

Title

First Name

Last Name

**Position held \***

**Date of declaration \***

### 9. Application Checklist

\* indicates a required field

**Before you submit your application,** please ensure you have provided all the relevant information, followed all instructions and uploaded all applicable supporting documentation. Incomplete or incorrect applications may be deemed ineligible.

If your application has been successfully submitted, you will receive an automated email and a copy of your application as confirmation that your completed application has been received.

If you do not receive this email, or experience any difficulties submitting your application, please contact the [WasteSorted Grants coordinator](#) via email or on (08) 6364 6945 as soon as possible prior to the closing date.

- I have read and understood the WasteSorted Donation Improvement Grants Program guidelines
- I have completed all relevant fields of the application
- I have confirmed budget details are correct and all amounts are exclusive of GST
- I confirm the application has been completed by an authorised officer
- I have uploaded all relevant supporting documents to the submission (e.g. licences, approvals, quotations, plans, certificates of insurance, Work Health and Safety documents etc.)

**I confirm all of the above**

\*