E-waste exemption application form_v12

Form Preview

E-waste to landfill ban exemption

Introduction

Electronic and electrical waste, or 'e-waste', has become one of the fastest-growing waste streams in Australia. E-waste contains materials which may present risks to human health and the environment if not managed appropriately. It can also contain recoverable high value materials.

To support e-waste resource recovery and avoid impacts from improper e-waste management and disposal, **the State Government implemented a statewide ban on e-waste disposal to landfill on 1 July 2024.** Schedule 1 of the *Waste Avoidance and Resource Recovery (e-waste) Regulations 2024* (the Regulations) sets out regulated e-waste categories and types of items included in the ban.

The ban aligns Western Australia with the e-waste landfill bans in other states and territories and supports national harmonisation of current and future federal e-stewardship actions.

To be effective, bans require flexibility to include consideration of special circumstances, recognising that there is rarely a one-size-fits-all solution. The capacity for exemptions was incorporated into the Regulations to help balance the need for effective e-waste management with practical considerations, such as WA's geographic remoteness, infrastructure constraints, and circumstances outside of a person's control such as natural disasters.

The Department of Water and Environmental Regulation (the department) is responsible for administering the Regulations.

Regulation 16 sets out the circumstances under which an applicant such as an e-waste service provider, a landfill operator or a significant entity can apply for an exemption from the Regulations. An application may be made to the CEO of the department for an exemption from a requirement imposed on the applicant under these Regulations on the grounds that —

(a) an event or circumstances beyond the control of the applicant have rendered regulated e-waste unsuitable for processing or use for resource or energy recovery; or

(b) it is unreasonable to expect the applicant to comply with the requirement because regulated e-waste is in a remote location.

If you do not meet either of these circumstances then you are ineligible for an exemption and should not complete this application form.

To assist in completing this form, please refer to the relevant information:

- *Waste Avoidance and Resource Recovery (e-waste) Regulations 2024*
- E-waste to landfill ban in WA website
- E-waste to landfill ban document collection (including exemption guidelines)

Please take your time to read all questions before starting your application. Complete each section, refer to the guideline and review the application before you submit.

Incomplete applications will not be processed. If you are unsure about completing any part of this application, please contact the department at ewaste@dwer.wa.gov.au

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Disclaimer: *No grant or rebate funding is associated with this exemption process.*

If you have queries about the E-waste Infrastructure Grants Program or the E-waste Regional Transportation Support Scheme for local governments contact ewaste@dwer.wa.gov.au.

Using SmartyGrants

Helpful hints:

1. **Save regularly**: The system does not auto-save and will time out after 20 minutes of inactivity. To avoid losing your work, click “Save Progress” every 10–15 minutes.
2. **Image uploads**: Direct image insertion is not supported. Please upload images in the designated sections.
3. **Spell check**: SmartyGrants does not include a spell check feature. However, most browsers, such as Chrome and Safari, offer this functionality. Ensure your browser settings have spell check enabled.

For those new to the system or in need of a refresher, a SmartyGrants Help Guide for Applicants is available.

1. Applicant details

* indicates a required field

1.1 Applicant type

An application for an exemption under r.16(1) can be made by an **e-waste service provider**, a **landfill operator** or a **significant entity** operating within Western Australia (WA). These terms are defined in r.3 of the Regulations. The department has also published e-waste fact sheets to provide guidance on these terms

Only eligible entities may apply for an exemption under the Regulations. Guidance on the different kinds of eligible applicants is provided below.

- E-waste service provider fact sheet
- **landfill operator** means a person who occupies premises that constitutes a landfill site. A **landfill site** means premises that are specified in the Environmental Protection Regulations 1987 Schedule 1 category 63, 64, 65, 66 or 89.
- Significant entity fact sheet
- Please note, if you are a significant entity that contracts e-waste service providers to manage your e-waste, this does not classify you as an e-waste service provider.

Please ensure you have reviewed the above information and confirmed that your organisation is eligible before continuing.

If you do not fit into one of the applicant types below, you are not eligible to apply for this e-waste exemption.

Please select your applicant type/s *
☐ e-waste service provider
☐ landfill operator

☐ significant entity
☐ a class of e-waste service providers, landfill operators or significant entities

Please note, e-waste service provider includes operators that manage regulated e-waste at prescribed premises licenced under Part V Division 3 of the Environmental Protection Act 1986

1.2 Significant entity

A significant entity means a business entity or a public entity, that in relation to any financial year –(a) has 200 or more full-time equivalent employees at the beginning of the financial year; or(b) created, during the immediately preceding financial year, five or more tonnes of regulated e-waste.

Related entities are taken into account when determining whether a business entity is a significant entity. Two or more entities are related entities if they are related bodies corporate under Section 9 of the Corporations Act 2001 (Commonwealth).

If you are a significant entity with a related bodies corporate structure, please provide the overarching body corporate name *

e.g. if you are applying as a subsidiary or holding company of a body corporate, ensure you provide the body corporate name.

1.3 Applicant details

Provide details on the proposed holder of the exemption, e.g. the person or entity in occupation or control of the regulated e-waste activities and/or facility.

Name of applicant organisation or individual *

What your organisation is known as, trading name

Name of legal entity *
Organisation Name

What is your organisations registered name?

Office address, as registered with the Australian Securities and Investments Commission (ASIC) (if applicable)
Address

Applicant ABN (if applicable)

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register
ABN

Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

1.4 Authorisation to act on behalf of the applicant

Are you a third party, subsidiary or holding company acting on behalf of the applicant? *

○ Yes ○ No

If relevant, please upload your authorisation evidence here:
Attach a file:

e.g. a letter authorising the third party to act on the applicants behalf or an ASIC company extract etc.

1.5 Contact details

Applicant contact *

Title First Name Last Name

Person to be contacted for application queries.

Position *

Contact office phone number *

Contact mobile number

Contact email *

2. Current e-waste management details

* indicates a required field

2.1 Locational details

Are you applying for exemption for one facility/location, multiple facilities/ locations, or a class of entities? *

- ○ One facility / location
- ○ Multiple facilities / locations
- ○ Class exemption

2.2 Single exemption location

Please enter the address for the location you are applying for the exemption for below.

Primary facility location address
Address

Start typing & the address will populate

If your location is referenced by mining tenements or lot numbers instead of an address, include here

2.3 Multiple and class exemption locations

Class Exemptions only - please contact the Department to obtain a Class Exemption: Location Listing template.

ewaste@dwer.wa.gov.au

Please upload the completed template below.
Attach a file:

For multiple facilities/locations, please provide a summary of the locations. Include the addresses if practical. *

For the locations listed above, explain your access to e-waste service providers accepting regulated e-waste. Include distance (km) estimates where applicable *

Refer to Planet Ark's https://recyclingnearyou.com.au/ to locate regulated e-waste service providers.

2.4 Current e-waste generation and management

Provide details of how you currently manage regulated e-waste at your site/s. Select one or more options as relevant.

Select the regulated e-waste category/ies from Schedule 1 of the Regulations that you generate or manage *

☐ Screens, information technology and telecommunications
☐ Lighting and lamps
☐ Large appliances
☐ Temperature exchange equipment
☐ Medical devices (larger than 50cm x 50cm x 50cm)
☐ All batteries, unless the battery is part of a device and the device is not designed to enable the removal of the battery by a user

Select the activities you currently undertake to manage regulated e-waste (including any activities completed by hired contractors on your behalf) *

☐ Storage or stockpiling of regulated e-waste
☐ Offer regulated e-waste collection services (e.g. pick up or collection events)
☐ Transfer regulated e-waste to e-waste service provider
☐ Processing of regulated e-waste (including disassembly, repair and/or recycling)
☐ Disposal of regulated e-waste to landfill
☐ Disposal of regulated e-waste via energy recovery
☐ Carry out data sanitisation and physical destruction services on regulated e-waste
☐ Keep records of regulated e-waste
☐ Other:

Select one or more options as relevant

How is the regulated e-waste generated by your activities or operations? *

e.g. I am an e-waste service provider who offers a collection service for commercial and residential e-waste via in-house tip trucks.

Where and how is the regulated e-waste currently stored or stockpiled? *

e.g. Outdoors at XX facility in shipping or IBC containers.

What regulated e-waste services do you contract out (if any)? *

e.g. Contract e-waste service provider to collect our regulated e-waste bi-monthly and maintain records.

If there is any other relevant information about your current regulated e-waste management, include it here

2.5 Remoteness

Applications will be assessed against the Australian Statistical Geography Standard (ASGS) Edition 3 remoteness area and interactive map. Refer to the interactive map to determine the remoteness of your location.

Where is your regulated e-waste located?

☐ Very remote
☐ Remote
☐ Outer regional
☐ Inner regional
☐ Major cities

Select more than one classification if applicable.

Select the region(s) your e-waste is located

☐ Gascoyne
☐ Goldfields - Esperance
☐ Great Southern
☐ Kimberley
☐ Mid-West
☐ Peel
☐ Perth metropolitan area
☐ Pilbara
☐ Southwest
☐ Wheatbelt

Please identify the region/s your regulated e-waste is located

Please select the Local Government area(s) relevant to your application

☐ State-wide (all LGA's)	☐ Dalwallinu, Shire of	☐ Kwinana, City of	☐ Ravensthorpe, Shire of
☐ Albany, City of	☐ Dandaragan, Shire of	☐ Lake Grace, Shire of	☐ Rockingham, City of
☐ Armadale, City of	☐ Dardanup, Shire of	☐ Laverton, Shire of	☐ Sandstone, Shire of
☐ Ashburton, Shire of	☐ Denmark, Shire of	☐ Leonora, Shire of	☐ Serpentine-Jarrahdale, Shire of
☐ Augusta Margaret River, Shire of	☐ Derby-West Kimberley, Shire of	☐ Mandurah, City of	☐ Shark Bay, Shire of
☐ Bassendean, Town of	☐ Donnybrook-Balingup, Shire of	☐ Manjimup, Shire of	☐ South Perth, City of
☐ Bayswater, City of	☐ Dowerin, Shire of	☐ Meekatharra, Shire of	☐ Stirling, City of
☐ Belmont, City of	☐ Dumbleyung, Shire of	☐ Melville, City of	☐ Subiaco, City of
☐ Beverley, Shire of	☐ Dundas, Shire of	☐ Menzies, Shire of	☐ Swan, City of
☐ Boddington, Shire of	☐ East Fremantle, Town of	☐ Merredin, Shire of	☐ Tammin, Shire of
☐ Boyup Brook, Shire of	☐ East Pilbara, Shire of	☐ Mingenew, Shire of	☐ Three Springs, Shire of

☐ Bridgetown-Greenbushes, Shire of	☐ Esperance, Shire of	☐ Moora, Shire of	☐ Toodyay, Shire of
☐ Brookton, Shire of	☐ Exmouth, Shire of	☐ Morawa, Shire of	☐ Trayning, Shire of
☐ Broome, Shire of	☐ Fremantle, City of	☐ Mosman Park, Town of	☐ Upper Gascoyne, Shire of
☐ Broomehill-Tambellup, Shire of	☐ Gingin, Shire of	☐ Mount Magnet, Shire of	☐ Victoria Park, Town of
☐ Bruce Rock, Shire of	☐ Gnowangerup, Shire of	☐ Mt Marshall, Shire of	☐ Victoria Plains, Shire of
☐ Bunbury, City of	☐ Goomalling, Shire of	☐ Mukinbudin, Shire of	☐ Vincent, City of
☐ Busselton, City of	☐ Gosnells, City of	☐ Mundaring, Shire of	☐ Wagin, Shire of
☐ Cambridge, Town of	☐ Greater Geraldton, City of	☐ Murchison, Shire of	☐ Wandering, Shire of
☐ Canning, City of	☐ Halls Creek, Shire of	☐ Murray, Shire of	☐ Wanneroo, City of
☐ Capel, Shire of	☐ Harvey, Shire of	☐ Nannup, Shire of	☐ Waroona, Shire of
☐ Carnamah, Shire of	☐ Irwin, Shire of	☐ Narembeen, Shire of	☐ West Arthur, Shire of
☐ Carnarvon, Shire of	☐ Jerramungup, Shire of	☐ Narrogin, Shire of	☐ Westonia, Shire of
☐ Chapman Valley, Shire of	☐ Joondalup, City of	☐ Narrogin, Town of	☐ Wickepin, Shire of
☐ Chittering, Shire of	☐ Kalamunda, City of	☐ Nedlands, City of	☐ Williams, Shire of
☐ Claremont, Town of	☐ Kalamunda, Shire of	☐ Ngaanyatjarraku, Shire of	☐ Wiluna, Shire of
☐ Cockburn, City of	☐ Kalgoorlie-Boulder, City of	☐ Northam, Shire of	☐ Wongan - Ballidu, Shire of
☐ Collie, Shire of	☐ Karratha, City of	☐ Northampton, Shire of	☐ Woodanilling, Shire of
☐ Coolgardie, Shire of	☐ Katanning, Shire of	☐ Peppermint Grove, Shire of	☐ Wyalkatchem, Shire of
☐ Coorow, Shire of	☐ Kellerberrin, Shire of	☐ Perenjori, Shire of	☐ Wyndham-East Kimberley, Shire of
☐ Corrigin, Shire of	☐ Kent, Shire of	☐ Perth, City of	☐ Yalgoo, Shire of
☐ Cottesloe, Town of	☐ Kojonup, Shire of	☐ Pingelly, Shire of	☐ Yilgarn, Shire of
☐ Cranbrook, Shire of	☐ Kondinin, Shire of	☐ Plantagenet, Shire of	☐ York, Shire of
☐ Cuballing, Shire of	☐ Koorda, Shire of	☐ Port Hedland, Town of	☐ Nungarin, Shire of
☐ Cue, Shire of	☐ Kulin, Shire of	☐ Quairading, Shire of	☐ Other:
☐ Cunderdin, Shire of			

You can select more than one Local Government area however if your request applies to all areas, please select statewide

2.6 Distance to nearest e-waste collection / drop off point

Refer to Planet Ark - Planet Ark Recycling Near You to locate regulated e-waste service providers.

Name the nearest regulated e-waste drop off or pick up service location. This may include your own facilities if e-waste service providers offer pick up services *

e.g. Transfer station, product stewardship program collection point such as a retail outlet, landfill site aggregating e-waste for recycling or school holding bi-annual collection event.

How far away (km) is the nearest drop off or pick up location? *

Must be a number.
If you use a pick up service from your own facility, put down 0 km.

How frequently do you have access to this collection point? *

e.g. Biannually via NTCRS collection, weekly, daily etc.

Does this facility or collection service accept all your regulated e-waste items? *

○ Yes ○ No

2.7 Distance to e-waste service providers

How far away (km) are other e-waste service providers you use and what categories of regulated e-waste do they accept? How frequently do you use these providers? *

2.8 Volume of regulated e-waste

When estimating the volume of regulated e-waste received in a mixed load, an estimated percentage of the load weight can be applied where practical. A survey may be conducted over a representative period to estimate the percentage of e-waste categories received in mixed loads.

To estimate the weight per unit of regulated e-waste, please refer to the fact sheet Estimating the weight of regulated e-waste, or download the Significant entity record keeping form.

Scoring guide:

1 = Very high amount of e-waste generated, over 50 tonnes per year. Large volume indicating a demand for a dedicated e-waste facility. The logistics of managing this volume could be challenging.

2 = High amount of e-waste generated, between 20-50 tonnes per year. Areas producing this amount may face challenges in transporting e-waste particularly if located far from recycling facilities. Potential full exemption required.

3 = Moderate amount of e-waste generated, between 2-20 tonnes per year. Requires more organised and regular e-waste collection services. This amount may create logistical challenges potentially justifying the need for conditional exemption to extended storage beyond 12 months.

4 = Low amounts of e-waste generated, between 1-5 tonnes per year. A small but manageable amount. Potential conditional exemption to extend e-waste storage beyond 12 months.

5 = Very low amount of e-waste generated less than 1 tonne per year. The volume is minimal.

Please provide a tonnes estimate of the total amount of regulated e-waste generated, managed, or disposed to landfill per year per year

Must be a number.

If your e-waste volumes are unknown or estimates are unreliable, explain why

Are e-waste volumes stable or variable? If variable, explain the variability *

How frequent are collections? Are operations expanding? Do certain events or times of the year increase volumes?

2.9 Part V instruments

Are you applying for an exemption for a prescribed premises, or multiple prescribed premises licenced under Part V Division 3 of the Environmental Protection Act 1986 (EP Act) *

- ○ Yes
- ○ No

2.10 Part V instrument details

Provide the licence, works approval or registration number/s and facility name/s *

Select the relevant prescribed premises categories which apply to your premises, as listed under Schedule 1 of the Environmental Protection Regulations 1987 (EP Regulations) *

- ☐ 47 (scrap metal recycling)
- ☐ 61A (solid waste facility)
- ☐ 62 (solid waste depot)
- ☐ 63 (Class I inert landfill)
- ☐ 64 (Class II or III putrescible landfill)
- ☐ 65 (Class IV secure landfill)
- ☐ 66 (Class V intractable landfill)
- ☐ 89 (Putrescible landfill)
- ☐ Other:

EP Regulations available here

3. E-waste exemption request details

* indicates a required field

3.1 Exemption circumstances

Select one exemption option that is relevant to your circumstances. If neither options are applicable, then you are ineligible to apply for an exemption under the Regulations.

This is an application for exemption on the grounds that: *
○ An event or circumstances beyond the control of the applicant have rendered regulated e-waste unsuitable for resource or energy recovery
○ It is unreasonable to expect the applicant to comply with the requirements because regulated e-waste is in a remote location
[Select one option]

For the option selected above, provide a summary explaining how your situation fits in with the selected option *

3.2 Types of e-waste requiring exemption

Select the relevent category/ies of regulated e-waste you are seeking exemption for *
☐ Screens, information technology and telecommunications
☐ Lighting and lamps
☐ Large appliances when used in a home, office or professional environment
☐ Batteries (unless the battery is part of a device and the device is not designed to enable the removal of the battery by a user)
☐ Temperature exchange equipment when used in a home, office or professional environment
☐ Large medical devices

Provide a short explanation for why you are seeking exemption for the selected categories of regulated e-waste *

e.g. I am only seeking exemption for smaller e-waste items, being screens, information technology and telecommunications equipment, lighting and lamps and batteries. This is because I need more time than 12 months to build up commercially viable volumes for transport to an e-waste service provider.

3.3 Exemption from requirements of the Regulations - e-waste service providers and landfill operators

Select all the requirements you are seeking exemption from as relevant. Multiple options can be selected.

For example: A landfill operator is also an e-waste service provider if they accept regulated e-waste on-site.

Select the e-waste service provider and/or landfill operator subregulation/s you are seeking exemption from *
☐ e-waste service provider: r.8(1) must not send regulated e-waste to, or leave regulated e-waste at, a landfill site. (Please note e-waste may be left at a landfill site if aggregating for recovery as per r.8(3))
☐ e-waste service provider; r.9(1) must store regulated e-waste only for the purposes of management, aggregation, treatment, processing, sorting, recycling or transfer.
☐ e-waste service provider; r.9(2)(a) must not store regulated e-waste in a remote area for more than 24 months after the month in which the regulated e-waste is received.
☐ e-waste service provider; r.9(2)(b) must not store regulated e-waste for more than 12 months after the month in which the regulated e-waste is received.
☐ e-waste service provider; r.9(3) must not, during the collection, storage or transportation of regulated e-waste by the provider, do anything that would reduce the ability of the regulated e-waste to be treated, processed or recycled.
☐ e-waste service provider; r.9(4) must, to the extent that the provider undertakes the separation or recycling of regulated e-waste, maximise the recovery of processed materials and minimise the amount of residual waste from the regulated e-waste.
☐ e-waste service provider; r.10(2) must separate the regulated e-waste from the other waste.
☐ licensed e-waste service provider only: r.11(2) must keep records for each financial year in connection with the provider's business or undertaking.
☐ licensed e-waste service provider only: r.11(3) must, not later than 1 October each year, lodge with the CEO a return containing the information required to be recorded under subregulation (2) for the immediately proceeding financial year.
☐ licensed e-waste service provider only: r.15(1) must retain the record for at least 5 years from the date on which it is created.
☐ licensed e-waste service provider only: r.15(2) must, on request by the CEO, give the CEO a copy of the record within the period specified by the CEO.
☐ landfill operator: r.8(5) must not dispose of regulated e-waste that has been accepted at a landfill site to landfill. (Please note defence to a charge of an offence at r.8(6))
☐ landfill operator: r.14(2) must separate the regulated e-waste from other waste.
☐ Other:

Provide a justification for each sub-regulation selected *

3.4 Exemption from requirements of the Regulations - significant entity

Select the significant entity subregulation/s you are seeking exemption from *
☐ r.8(2) must not send regulated e-waste to, or leave regulated e-waste at, a landfill site. (Please note e-waste may be sent or left at a landfill site if aggregating for recovery as per r.8(3)).
☐ r.12(1) must keep regulated e-waste resulting from its activities separate from other waste.

☐ r.12(2)(a) must not store regulated e-waste in a remote area for more than 24 months after the month in which the regulated e-waste results from the entity's activities.
☐ r.12(2) (b) must not store regulated e-waste resulting from its activities form more than 12 months after the month in which the waste results from the entity's activities.
☐ r.12(3) must not, during the storage or transportation of regulated e-waste resulting from its activities, do anything that would reduce the ability of the regulated e-waste to be treated, processed or recycled.
☐ r.13 must maintain records that are sufficient to demonstrate the transfer of regulated e-waste resulting from the significant entity's activities to an e-waste service provider under these regulations.
☐ r.12(4) must transfer regulated e-waste resulting from its activities to an e-waste service provider.
☐ r.15(1) must retain records for at least 5 years from the date on which the record is created.
☐ r.15(2) must, on request by the CEO, give the CEO a copy of the record within the period specified by the CEO.
☐ Other:

Provide a justification for each subregulation selected *

3.5 Adequate storage facilities for long-term storage

You have selected that you are seeking exemption to the maximum storage requirement. The department will refer to *Australian Standard AS 5377:2022 Management of electrical and electronic equipment for re-use or recycling*, published by Standards Australia, to assist in determining what constitutes suitable e-waste storage. The department will take into account:

- Does the applicant have sufficient storage capacity?
- How will damage to the e-waste be prevented?
- How will hazardous e-waste be identified and safely separated from non-hazardous e-waste?
- How will environmental harm be prevented?

For how long do you intend on storing the regulated e-waste for? *

Explain how you will store the e-waste and why the storage method is suitable for longer term storage *

If regulated e-waste is being stored at a facility licensed under the EP Act, storage must be in accordance with the licence conditions.

3.6 Exemption duration

What duration is the exemption requested for? (cannot be longer than lease or Part V prescribed premises licence duration/s)

Exemption start date *

Must be a date.
DD/MM/YY

Exemption end date *

Must be a date.
DD/MM/YY

3.7 Proof of occupier status

Applicants must provide proof of occupier status for any premises they are applying for exemption for. The evidence must include the expiry date or confirmation that there is no expiry date.

If you are unsure or need more guidance please contact the Department ewaste@dwer.wa.gov.au

Select the type of evidence of occupier status you are uploading *

☐ Certificate of title (registered proprietor)
☐ Executed lease
☐ Public authority that has care, control, or management of the land
☐ Other evidence of legal occupation or control (for example, joint venture operating entity, contract, letter of operational control, or other legal document or evidence of legal occupation)
☐ My premise(s) is located on active tenements (no proof of occupier status upload required)
☐ Not applicable - my exemption request doesn't relate to a location or premises
☐ Other:

Applicants can check whether their tenements are active using Minedex's search function https://minedex.dmirs.wa.gov.au/Web/tenements

Upload your proof of occupier status if relevant
Attach a file:

Include any other relevant information about your occupier status here

3.8 Long-term compliance

Applicants will need to have a plan to become compliant with the Regulations when the exemption expires (if granted).

Please outline your long-term plan to become compliant with the Regulations *

3.9 E-waste infrastructure grant funding

The Department of Water and Environmental Regulation administers grant funding to support projects that complement the ban on e-waste to landfill.

Funded projects increase e-waste collection, storage, reuse, reprocessing and recycling capacity and capability under two streams:

- **Stream 1:** E-waste collection, storage and/or reuse grants
- **Stream 2**: E-waste reprocessing infrastructure grants

Has your organisation received any grants under the e-waste infrastructure grants program? *

○ Yes ○ No

3.10 Grant funding details

Provide details of funding received and what infrastructure is in place to manage e-waste *

Project id #, total amount granted, year, infrastructure purchased

4: Supporting materials and declaration

* indicates a required field

4.1 Supporting materials

Please attach any other relevant supporting material for your application here. Name your attachments clearly.

For example, documents may include storage infrastructure building plans, transportation quotes to e-waste service providers, official correspondence letters etc.

Attach a file:

Links to any application relevant materials that are too big to upload

Must be a URL.

4.2 Declaration and signature

Applicants must complete the *Declaration and signature form*, available at E-waste to landfill ban document collection. This form may be signed in the below ways:

- *if the applicant is a sole trader/ individual by the individual*
- *if the applicant is a corporation by:*
  - *the common seal being affixed in accordance with the Corporations Act 2001 (Cth); or*
  - *two directors; or*
  - *a director and a company secretary; or*
  - *if a proprietary company has a sole director who is also the sole company secretary, by that director; and*
- *by a person with legal authority to endorse on behalf of the applicant.*

Upload the completed Declaration and signature form *
Attach a file:

If relevant, upload a common seal attachment or evidence of legal authority to sign on behalf of the applicant attachment
Attach a file:

If applicable

Feedback

Feedback on application form

Thank you for finalising your application for an exemption to the Regulations.

Any feedback you have on our new application form would be greatly appreciated.

How easy did you find it to complete your exemption application through SmartyGrants?
☐ Very easy
☐ Easy
☐ Neither easy or difficult
☐ Difficult
☐ Very difficult

Feedback / comments

feedback is optional - if no feedback please leave blank.